

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, January 15, 2020

*As noted in Board Policy 0166 - Agenda, each agenda shall contain the following statement:
"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."*

7:00 P.M. Board of Education Meeting

Sturgeon Bay High School Library

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call
3. Motion to Adopt Agenda

PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS *(As noted in Board Policy 0167.3 Public Participation at Board Meetings):*

STUDENT COUNCIL REPRESENTATIVE REPORT:

MINUTES:

1. Regular Meeting of December 18, 2019
2. Special Learning Session Meeting of January 8, 2020

BILLS:

1. Approve December bills

CONSENT AGENDA:

1. Accept Grants and Donations
2. Approve Resignations and Retirements

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. Approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$16,840,000
3. Approve Resolution Providing for a Referendum Election on the Question of the Approval of Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$16,840,000
4. Approve Open Enrollment Capacity
5. Approve Roofing Project at Sturgeon Bay High School
6. Approve Asbestos Abatement at Sunrise Elementary School
7. Approve ADA Compliant Door Handle Replacement Project
8. Approve Special Education Teacher Associate
9. Approve Wrestling Mat

10. Reports:

- a. Legislative
- b. CESA
- c. Committee/Seminars
- d. Administrative
 - i. High School
 - ii. Middle School
 - iii. Sawyer and Sunrise Elementary Schools
 - iv. Sunset Elementary School and Teaching & Learning
 - v. Business Manager
 - vi. Special Education/Pupil Services
 - vii. Food Service
 - viii. Other
- e. Superintendent

11. Executive Session –

- a. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Probationary teacher performance
 - ii. Non-classified & Administrative contract renewal
 - iii. Mid-Year Performance Evaluation of District Administrator
 - iv. Request Regarding a Substitute Teacher

- b. Return to open session

12. Adjourn

NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

To: Board of Education
From: Dan Tjernagel
Date: Updated January 10, 2020
RE: Background Information for the January 15, 2020 Regular Meeting

CONSENT AGENDA:

1. **Grants and Donations** – Rob Schartner reports that the following items have been kindly donated to the Sturgeon Bay High School Fishing club from Dale and Karyn Stroschein of Wacky Walleye Guide Service and Sand Bay Beach Resort: Jiffy E6 electric ice auger (\$550.00); Jiffy E6 replacement blades (\$40.00); Frabill Aegis portable ice shanty (\$400.00); 30 Frabill Bro-sticks, Meat-sticks, and Dead-sticks with Frabill reels (one rod and reel for each club member - value \$1000.00).

Holly Selle reports that the Door County Library Foundation has donated \$600 toward the county-wide Nathan Hale Author Visit evening event. Heidi Hintz reports that Terry Ullman, owner of Door County Candy, donated \$698 to the Band program. Todd Meikle reports the following donations for a new wrestling mat: \$2,500 from the Sevastopol Booster Club; \$1,500 from the Sturgeon Bay Booster Club; and an additional grant.

A motion to thank these groups and the individuals associated with them for their generosity, as well as approve the grants and donations is recommended.

2. **Resignations and Retirements** – Sharon Sanderson has formally indicated that she will retire from her duties June 30, 2020. A motion to accept Sharon’s retirement letter, effective at the end of the current school year, and thank her for her 15 years of service, is recommended. Scott Crewe has resigned from our custodial staff. A motion to formally accept Scott’s resignation is recommended.

OPERATIONS:

1. **Consent Agenda items requiring attention (if any)**
This is a standing agenda item and utilized only if needed.

Operations Agenda Items 2 & 3 – Background for Capital Referendum Resolutions

As discussed in a variety of learning sessions and meetings, this month is the deadline for approving a referendum resolution to appear on the April 7, 2020 election ballot.

The current three-year revenue limit override operational referendum was approved by voters on April 2, 2019 and will expire at the end of the 2021-2022 fiscal year. Unlike the educational programming operational referenda approved by the voters in 2007, 2010, 2013, 2016, and 2019, the facility improvement process would involve a capital referendum. While a great deal of maintenance work, roof replacement work, and projects involving priorities such as secure entrances at all but one of our schools has occurred in recent years. However, like many school districts and other entities, the deferred maintenance associated with the economic downturn of roughly a decade ago and other aspects of long-term planning involve a level of work and funding that go beyond what the annual operating budget or maintenance budget can absorb.

A capital referendum would utilize the facility study information and community input from the fall community survey in order to address maintenance and building needs at Sawyer and Sunrise Elementary School, TJ Walker Middle School, and Sturgeon Bay High School, while closing Sunset Elementary.

For any residents who may not already know, we do not have a separate district office building in our district, but rather our district offices are located at Sturgeon Bay High School. The secure entrance aspect of the project would then address not only a safe and secure entrance at Sturgeon Bay High School, but also to the district offices. Other security enhancements, as well as traffic patterns both inside and outside of the building are being taken into consideration as well.

Since communities typically do not want a vacant school in a residential area, we are including dollars for the potential demolition of Sunset, as well as appropriate site preparations; if the Sunset building/campus could be sold, then those dollars earmarked for the potential demolition could be used for building maintenance needs that fall within the scope of any work approved by the voters.

As the Board has discussed, the components which would make up the project that we plan to take to voters April 7, 2020 can be summarized as follows:

- Addition/Remodeling at Sawyer Elementary to accommodate 4K – grade 2
- Remodeling at Sunrise Elementary to continue to accommodate grades 3 – 5
- Maintenance items with a rating of “critical” and “poor” at the elementary and secondary campuses
- Possible demolition of Sunset Elementary
- Career and Technical Education Enhancements at the middle and high school
- Secure entrance project at the high school and security upgrades
- Americans with Disabilities Act (ADA) restroom remodeling districtwide

In addition to the work that would be part of a successful referendum, we have discussed the possibility of asking for alternate bids in several areas NOT included in the referendum, in case fundraising for one or more of these areas would get traction, as well as if aspects of the project would come in under budget:

- Maintenance items with a rating of “fair” at the elementary and secondary campuses
- Flexible learning environment enhancements at the elementary and secondary campuses
- High school locker room remodeling
- High school auditorium remodeling (ex. seat replacement)

Again, the items listed immediately above this sentence are NOT included as part of the capital facility referendum, but we want people to be aware of the possibilities.

Quarles and Brady provides support for our district when it comes to the various legal requirements involving resolution details, wording, legal notices, etc. They have assisted us with operational referenda, and have been providing similar services for this potential capital referendum.

2. Approve Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$16,840,000

The recommendation is to approve this resolution first, then the resolution to go to referendum would follow. The official resolution wording will be prepared by Quarles and Brady.

A motion to approve the resolution as presented the night of the meeting is recommended.

3. Approve Resolution Providing for a Referendum Election on the Question of the Approval of Resolution Providing for a Referendum Election on the Question of the Approval of an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$16,840,000

The official resolution wording will be prepared by Quarles and Brady.

A motion to approve the resolution as presented the night of the meeting is recommended.

4. Approve Open Enrollment Capacity

As the Board knows from past years and saw last month as part of our December 18, 2019 Board meeting packet, the administrative team has prepared the updated Open Enrollment capacities for next school year. School boards have a statutory obligation to act upon the open enrollment capacity issue in the month of January.

A motion to approve the new capacities for the 2020-2021 school year is recommended.

5. Approve Roofing Project at Sturgeon Bay High School

As outlined in the 8-page attachment John Sullivan received from our roofing consultant, Jeff Stark, we should look at replacing a portion of the high school roof (known as Roof Area 7). Jeff projects a total budget for the project of \$199,400 for the roof section, plus an alternate bid number 1 for some masonry and wall flashing work at \$24,500 (as part of Roof Area 9) for a total of \$223,900.

Approval of the project will allow John Sullivan to work with our roofing consultant to get bids and then be in a position to get the work scheduled this winter so it can occur when the conditions are right. The Board would officially accept the winning bid due to the total cost in alignment with our usual operations.

A motion to approve the roof project as outlined in the attachment for an eventual total cost not to exceed \$223,900 is recommended.

6. Approve Asbestos Abatement at Sunrise Elementary School

Included in the meeting packet is a one-page cost estimate from EMC regarding asbestos abatement at Sunrise Elementary School. As with the project last summer at the high school, there is the initial asbestos abatement, followed by the replacement flooring

materials project recommendation that will follow (probably in spring). While the estimate currently comes in at \$39,900, the thinking of the administration is to have a not to exceed amount of \$45,000 just in case.

A motion to approve asbestos abatement at Sunrise Elementary School as presented with a not-to-exceed amount of \$45,000 is recommended.

7. Approve ADA Compliant Door Handle Replacement Project

Included in the meeting packet is a four-page document with bids from Tri City Glass & Door and Laforce Security Systems. The administration is recommending the Tri City Quote with a not-to-exceed amount of \$61,248.

Jake Holtz has submitted safety grant modifications that once approved, would fund this project through DOJ Safety Grant dollars. Once installed, staff members will be able to lock the doors from both sides, thereby creating a more safe and secure building. Additionally, this will bring these doors up to ADA compliance, which also checks a box on our master maintenance list.

A motion to approve the door handle replacement project and bid by Tri City Glass & Door with a not-to-exceed amount of \$61,248 is recommended.

8. Approve Special Education Teacher Associate

Sharon Sanderson and the interview committee have recommended Joseph Schrinerschmitt to replace a gap in services at the middle school caused by a previous resignation and moving a different teacher associate to cover a new adult student in the afternoons. Joseph is a graduate of Sturgeon Bay High School and attended one year of college at St. Norbert in Green Bay. While Joe volunteered in high school, he recognizes his lack of experience in this area and has demonstrated the willingness to learn. He was our long term sub at Sawyer for a teacher associate that resigned in October. Joseph quickly learned the Sawyer routines and showed great flexibility.

Special education teacher, Jessica Louthain, and Principal O'Handley indicated that he has the necessary patience and is an excellent communicator. Joe also quickly acclimated to Sawyer and was fast becoming an essential member of that team. Both Jessica and Brian felt he would be an asset in any special education program in the district. (On a different note, Joe is also the son of high school special education teacher, Ed Schrinerschmitt.)

A motion to approve Joe Schrinerschmitt as a special education teacher associate is recommended.

9. Approve Wrestling Mat

From Athletic Director Todd Meikle: The Athletic Department at Sturgeon Bay High School has a need to replace the practice/meet wrestling mats in our Sturgeon Bay/Sevastopol coop wrestling program. The current mats were bought in 1979 by Dan Hein when he ran the Sevastopol wrestling program 40 years-ago. These mats have hardened to the point that they can carry bacteria even after they have been cleaned before and after practice.

The solution is to purchase new wrestling mats from Badger Sporting Goods. Badger Sporting Goods sells Dollamur wrestling mats that are the ultimate American-made mat, featuring an antimicrobial surface and high performance closed-cell, cross-linked foam to provide maximum shock absorption. We purchased Middle School mats for the High School balcony about five years ago that are used for practice purposes only. The opportunity to purchase new mats for our wrestling meets and practice room will provide our wrestlers with tapeless, safe, never-hardening mats that will boost our Coop wrestling program at Sturgeon Bay and Sevastopol.

The athletic department and wrestling program have raised the funds needed to purchase one wrestling mat now, and have a start on funding a second mat in the future.

A motion to approve the purchase of a new wrestling mat is recommended.

10. Reports

11. Executive Session –

- a. 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - i. Probationary teacher performance
 - ii. Non-classified & Administrative contract renewal
 - iii. Mid-Year Performance Evaluation of District Administrator
 - iv. Request Regarding a Substitute Teacher
- b. Return to open session

12. Adjourn

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, December 18, 2019

President Hooker called the regular meeting to order at 7:01PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners: Miller, Stephens, Holland, Jennerjohn, Hooker, Chisholm, Hougaard and Stephani. Alger is excused. Also present is Superintendent Tjernagel.

Motion: Hougaard/Jennerjohn to adopt the agenda, as presented. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): none.

STUDENT COUNCIL REPRESENTATIVE REPORT: Allison Kruse reported that they shopped for nine people for gifts for the holiday. Raised enough for winter talent show, which will be Friday.

Recognition: Employees recognized this month were Sigrid Peot and Stacy Judas as well as the Third Grade Team from Sunrise consisting of: Allison Lautenbach, Brynn Orthober, Constance Vogel, Molly Cornell, Deanna Vande Langenberg, Christel Ruddy and Amanda Wilke

Motion: Chisholm/Hougaard to approve the minutes of the November 20, December 4 and December 11, 2019 meetings. Motion carried unanimously.

Motion: Stephani/Stephens to approve the November board bills. Motion carried unanimously.

CONSENT AGENDA:

1. Grants and Donations – The football program received a \$1,000 donation from Dale Logan in memory of his wife (their grandchildren, the Evers boys, attend our schools). The Band program received a \$500 donation from the Peninsula Symphonic Band. Holly Selle reports that The Christ Child Society has donated \$500 towards the Door County School Libraries Nathan Hale Author Visit. Todd Meikle received a \$5,000 donation from Door County Dental Associates, as well as a grant, for the high school scorer's table project.

Brian O'Handley reports the following grants and donations:

- The PTO approved the following funding requests during their November meeting:
 - \$280 to help with the cost of an upcoming first grade Weidner Center field trip;
 - \$750 to help with the cost of a visit from children's book author Nathan Hale;
 - \$261 to help with the cost of an upcoming fourth grade Weidner Center field trip;
 - \$180 to help with the cost of an upcoming fourth grade Wisconsin Historical Society Museum field trip;
 - Green Bay Packer Foundation grant of \$7,000 to help fund the [Allies in Mental Health in Education](#) staff training program;
 - Phill Mart of Sturgeon Bay made a \$500 Educational Alliance Grant toward the Elementary Activity Fund.
2. Resignations – Gerry Banks has notified the district of his plans to retire effective February 7, 2019. A motion to approve Gerry's retirement notice and thank him for his 31 years of service is recommended.
 3. Second Readings of the following Board Policies:

Note: The first reading of the following Board policies took place at the November 20, 2019 regular Board of Education meeting.

- a. Board Policy 0142.4 – Oath (Revised)
- b. Board Policy 0165.1 – Regular Meetings (Revised)
- c. Board Policy 0168.1 – Open Meeting (Revised)
- d. Board Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (Revised)
- e. Board Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (Revised)
- f. Board Policy 2260.02 – English Language Proficiency (Revised)
- g. Board Policy 2340 – Field and Other District-Sponsored Trips (Revised)
- h. Board Policy 2411 – School Counseling and Academic Career Planning (Revised)
- i. Board Policy 2451 – Alternative Education Programs (Revised)
- j. Board Policy 3111 – Creating a Position (Revised)
- k. Board Policy 3132 – Vacancies (Revised)
- l. Board Policy 4111 – Creating a Position (Revised)
- m. Board Policy 4132 – Vacancies (Revised)
- n. Board Policy 5111 – Eligibility of Resident/Nonresident Students (Revised)
- o. Board Policy 5112 – Entrance Age (Revised)
- p. Board Policy 5113 – Open Enrollment Program (Revised)
- q. Board Policy 5340 – Student Accidents (Revised)
- r. Board Policy 5710 – Student Complaints (Revised)
- s. Board Policy 5830 – Student Fundraising (Revised)
- t. Board Policy 6152 – Student Fees, Fines, and Charges (Revised)
- u. Board Policy 6470 – Payment of Claims (Revised)
- v. Board Policy 6510 – Payroll Authorization (Revised)
- w. Board Policy 6610 – Student Activity Fund (Revised)
- x. Board Policy 6630 – Cash Handling and Deposits (New policy)
- y. Board Policy 6830 – Audit (Revised)
- z. Board Policy 7300 – Disposition of Real Property (Revised)
- aa. Board Policy 7310 – Disposition of Surplus Property (Revised)
- bb. Board Policy 7434 – Use of Tobacco on School Premises (Revised)
- cc. Board Policy 7455 – Accounting System for Fixed Assets (Revised)
- dd. Board Policy 7540.01 – Technology Privacy (Revised)
- ee. Board Policy 8210 – School Calendar (Revised)
- ff. Board Policy 8330 – Student Records (Revised)
- gg. Board Policy 8660 – Transportation by Private Vehicle (Revised)

Motion: Hougaard/Holland to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any): none
2. Special Presentation from PMA regarding Capital Referendum Financial Projections (informational item): Michele Wiberg, Senior Vice President, Managing Director from PMA Securities, LLC in Milwaukee provided information to the board regarding projected tax impacts based upon new interest rate assumptions, 2019 Equalized Valuation, and current State Equalization Aid levels, as well as an appropriate conservative approach and projected timeline provided we go to referendum in April as planned based upon the community survey feedback. No action is requested of the Board at this time.
3. Approve Annual Financial Report: Information was presented and discussion followed. Motion Hougaard/Jennerjohn to accept the audit report as presented. Motion carried unanimously.

4. Approve Sturgeon Bay High School Course Description Book for the 2020-2021 school year: Motion Stephens/Holland to approve the 2020-2021 SBHS Course Description Book as presented. Motion carried unanimously.
5. Approve the 2020-2021 TJ Walker Middle School Course Offerings: Motion Hougaard/Chisholm to approve the 2020-2021 TJ Walker Course Offerings as presented. Motion carried unanimously.
6. Approve High School Assistant Softball Coach: Motion Jennerjohn/Stephani to approve Courtney Elm as assistant softball coach. Motion carried unanimously.
7. Approve High School Gym Basketball Winch Replacement Project: Motion Jennerjohn/Hougaard to approve the high school gym basketball winch replacement project and the bid from Gym Boys LLC for a cost of \$14,648. Motion carried unanimously.
8. Approve High School Gym Scorer's Table Project: Motion Jennerjohn/Stephani to approve the high school gym scorer's table from Daktronics at a cost not to exceed \$11,519. Motion carried unanimously.
9. Open Enrollment Capacity (informational item this month): Based upon discussion leading up to January of 2016 and discussion since we first implemented the capacities approved in January of 2016, we come back to you with an updated grid and recommendation again this year. As we've done in the past, this is an informational item yet this month. We act upon Open Enrollment capacity at our January Board of Education meeting. We would be looking for official approval of the new capacities beginning with the 2020-2021 school year during next month's meeting on January 15, 2020.
10. Reports:
 - a. Legislative – Federal 2020 Fiscal year bill has a lot of new items. Of particular interest is one hundred twenty three million for social emotional learning.
 - b. CESA – none.
 - c. Committee/Seminars - none
 - d. Administrative Report presented.
 - e. Superintendent's Report presented.
11. Adjourn Motion: Hougaard/Jennerjohn to adjourn at 830 PM. Motion carried unanimously.

Respectfully submitted by,
Ann DeMeuse
Board Recording Secretary

Date: _____

President's Signature: _____

THE SCHOOL DISTRICT OF STURGEON BAY
Board of Education Learning Session
Wednesday, January 8, 2020

5:00 P.M. Board of Education Meeting

Board Room

CALL TO ORDER:

1. Roll Call at 5:04 PM: Stephani, Chisholm, Hougaard, Holland, Stephens, Miller and Jennerjohn. Excused: Hooker & Alger. Also present was Superintendent Tjernagel, EUA rep., Miron rep., Principals and additional staff.
2. **Motion:** Hougaard/Holland to adopt the agenda. Motion carried unanimously.

AUDIENCE TO VISITORS AND DELEGATIONS: none

AGENDA AND DISCUSSION

1. Facility Planning Work Session:
 - i. Follow up information presented from the December 4 & 11, 2019 work sessions.
 - ii. Review of resolution wording: Information from Quarles and Brady reviewed. Suggestions on possible revisions will be discussed with Quarles and Brady.
 - iii. Referendum communication and information sharing planning: Communicating versus advocating presentation; Referendum Communication Plan spreadsheet; Key Messages discussion; Community questions to Board members exercise.
 - iv. Our next scheduled learning session would be March 4, 2020, due to daylong annual Board Retreat on February 5, 2020. Please note that we are currently planning to hold a community information session the night of March 4, 2020 either in place of or in conjunction with the learning session. Referendum Information Session at the high school will be 6:00 PM on March 4, 2020.
2. Motion: Hougaard/Holland to adjourn at 6:48 PM. Motion carried unanimously.

Date: _____

President's Signature: _____

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/05/2019	192000107	A	75.00	10 E 800 310 162000 000	DORNER, TODD	Officiating
12/05/2019	192000108	A	7.99	10 E 400 310 122000 000	GLEMBOCKI, PAUL	11/21/2019-11/24/2019 English Teacher Conference in Baltimore
12/05/2019	192000108	A	1.90	10 E 800 342 221300 000	GLEMBOCKI, PAUL	11/21/2019-11/24/2019 English Teacher Conference in Baltimore
12/05/2019	192000108	A	420.00	10 E 400 310 122000 000	GLEMBOCKI, PAUL	11/21/2019-11/24/2019 English Teacher Conference in Baltimore
12/05/2019	192000108	A	13.99	10 E 400 310 122000 000	GLEMBOCKI, PAUL	11/21/2019-11/24/2019 English Teacher Conference in Baltimore
12/05/2019	192000108	A	45.00	10 E 800 342 221300 000	GLEMBOCKI, PAUL	11/21/2019-11/24/2019 English Teacher Conference in Baltimore
12/05/2019	192000109	A	24.06	10 E 140 411 213000 000	GRAHL, GARY	12/2/2019 Counseling Supplies
12/05/2019	192000110	A	60.00	10 E 800 310 162000 000	LUDERS, MATTHEW	Officiating
12/05/2019	192000111	A	75.00	10 E 800 310 162000 000	MCQUILLAN, SHAWN	Officiating
12/05/2019	192000111	A	75.00	10 E 800 310 162000 000	MCQUILLAN, SHAWN	Official
12/05/2019	98899	R	100.00	10 E 800 310 162000 000	MOORE, MARC II	7th and 8th Official No contract could be attached
12/05/2019	192000112	A	144.00	10 E 140 411 115000 000	PAIROLERO, AARON	11/28/2019-6/5/2020 Reimbursement for renewing grade-level technology license for Formative.
12/05/2019	192000113	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	Officiating
12/05/2019	192000113	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	Official
12/05/2019	98900	R	75.00	10 E 800 310 162000 000	SCHARTNER, JEFFREY	Official
12/05/2019	192000114	A	75.00	10 E 800 310 162000 000	SOLUM, LUCAS	Officiating
12/05/2019	192000114	A	75.00	10 E 800 310 162000 000	SOLUM, LUCAS	Official
12/05/2019	98901	R	60.00	10 E 800 310 162000 000	WERY, MICHAEL	Official
12/05/2019	192000115	A	39.98	21 E 400 411 161923 000	WINKEL, JOAN	12/2/2019 Reg Ed Folding table for student council fundraisers
12/05/2019	98902	R	60.00	10 E 800 310 162000 000	ZAK, TROY	Official
12/05/2019	98902	R	100.00	10 E 800 310 162000 000	ZAK, TROY	7th and 8th grade official
12/09/2019	98904	R	100.00	98 L 000 000 811677 000	AMERIPRISE FINANCIAL	PRD ID 102503; M ROSE XXX-XX-2793
12/09/2019	98905	R	277.84	98 L 000 000 811680 000	AMERICOLLECT INC	CASE #19SC177
12/09/2019	98906	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$10
12/09/2019	98907	R	231.60	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
12/09/2019	98908	R	440.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
12/11/2019	98909	R	0.51	10 E 800 355 263300 000	AT&T LONG DISTANCE	MONTHLY CHARGES
12/11/2019	98909	R	751.51	10 E 800 355 263300 000	AT&T LONG DISTANCE	INTERNET
12/11/2019	98909	R	178.25	10 E 800 355 263300 000	AT&T LONG DISTANCE	MONTHLY CHARGES
12/11/2019	98910	R	927.30	10 E 800 411 253000 000	BELSON CO	JAN SAN
12/11/2019	192000116	A	75.00	10 E 800 310 162000 000	BEYER, ALAN	GBB Official
12/11/2019	192000117	A	30.00	10 E 400 310 221300 000	BLAHNIK, BROCK	12/10/2019 \$30 for an economics conference that I will attend on 2.7.20. I paid for this on 12.9.19. The money comes from account 310 (personal services).

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/11/2019	192000118	A	75.00	10 E 800 310 162000 000	BUBOLTZ, DYLAN	GBB Official
12/11/2019	192000119	A	625.62	10 E 800 290 292000 000	BUMGARDNER, RANDY	REFUND OF UNNEEDED INSURANCE CHECKS
12/11/2019	98911	R	230.00	10 E 800 386 295000 000	CESA 6	CMS4SCHOOLS CHANGE
12/11/2019	98912	R	90.00	10 E 800 386 221300 720	CESA 7	CONF REG
12/11/2019	98913	R	4,124.33	10 E 800 411 253000 000	CLASS 1 AIR INC	HVAC FILTERS
12/11/2019	98914	R	561.36	10 E 800 411 253000 000	CULLIGAN SERVICE	BOTTLED WATER AND SALT
12/11/2019	98915	R	24.00	10 E 800 411 162000 000	DC ENGRAVING	SOCCER PLAQUES
12/11/2019	98916	R	151.76	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	MAINT SUPPLY
12/11/2019	98917	R	537.01	10 E 800 449 253000 000	EJ WELCH COMPANY REM	HS CLASSROOMS
12/11/2019	98917	R	17.03	10 E 800 449 253000 000	EJ WELCH COMPANY REM	HS CLASSROOMS
12/11/2019	98917	R	809.01	10 E 800 449 253000 000	EJ WELCH COMPANY REM	HS CLASSROOMS
12/11/2019	98918	R	1,187.50	10 E 800 310 231000 000	EPPSTEIN UHEN ARCHIT	PROGRESS BILLING
12/11/2019	98919	R	21.60	10 E 800 324 253000 000	EVENSON LAUNDRY INC	RUG CLEANING
12/11/2019	98920	R	13.63	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR
12/11/2019	98920	R	399.66	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR
12/11/2019	98920	R	288.49	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-HS
12/11/2019	98920	R	331.63	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books--HS Sports
12/11/2019	98920	R	32.36	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books--HS Sports
12/11/2019	192000120	A	3,375.00	10 E 800 480 295000 000	FRONTLINE TECHNOLOGI	IMPLEMENTATION
12/11/2019	98921	R	310.75	10 E 800 310 125000 000	HEID MUSIC CO	FLUTE REPAIR
12/11/2019	98921	R	63.98	10 E 200 411 125500 000	HEID MUSIC CO	MS BAND
12/11/2019	98921	R	28.95	10 E 200 411 125500 000	HEID MUSIC CO	MS BAND
12/11/2019	98921	R	52.20	10 E 200 411 125500 000	HEID MUSIC CO	MS BAND
12/11/2019	98921	R	10.00	10 E 400 411 125500 000	HEID MUSIC CO	HS BAND
12/11/2019	98922	R	15.00	10 R 800 292 500000 000	HILSABECK, ERIN	ROBE FEE REIMBURSEMENT
12/11/2019	192000121	A	240.00	10 E 800 355 263300 000	HOLTZ, JACOB	12/10/2019 Phone Reimbursement
12/11/2019	98924	R	38.20	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	bari sax repair, reeds and oil for parade
12/11/2019	98924	R	85.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	bari sax repair, reeds and oil for parade
12/11/2019	98924	R	16.89	10 E 400 411 125500 000	INSTRUMENTAL MUSIC C	repair flute, mouthpieces and trombone solo-ensemble music
12/11/2019	98924	R	22.09	10 E 400 450 125500 000	INSTRUMENTAL MUSIC C	repair flute, mouthpieces and trombone solo-ensemble music
12/11/2019	98924	R	8.09	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	MS BAND RESALE
12/11/2019	98924	R	108.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	MS BAND REPAIR
12/11/2019	98924	R	6.00	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	MS BAND RESALE
12/11/2019	98924	R	75.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	MS BAND REPAIR
12/11/2019	98924	R	90.00	10 E 800 310 125000 000	INSTRUMENTAL MUSIC C	MS BAND REPAIR
12/11/2019	98924	R	17.98	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	MS BAND RESALE
12/11/2019	98924	R	179.80	10 E 200 450 125500 000	INSTRUMENTAL MUSIC C	MS BAND RESALE
12/11/2019	98925	R	25.00	10 R 800 292 162000 000	JEANQUART, JACKIE	GIRLS BB REFUND
12/11/2019	98926	R	141.49	10 E 200 411 143000 000	JONES SCHOOL SUPPLY	All School Track Meet Ribbons 2019-20
12/11/2019	98927	R	67.00	10 E 400 411 125400 000	J W PEPPER & SON INC	HS MUSIC
12/11/2019	98927	R	350.79	10 E 400 411 125500 000	J W PEPPER & SON INC	music for bands
12/11/2019	98928	R	75.70	10 E 800 310 256270 000	KOBUSSEN BUSES LTD	AUGUST TRIPS
12/11/2019	98928	R	877.84	10 E 800 310 256240 000	KOBUSSEN BUSES LTD	AUGUST TRIPS
12/11/2019	98929	R	75.00	10 E 800 310 162000 000	KORNAUS, LEE	BBB Official
12/11/2019	98930	R	345.95	27 E 800 310 223300 019	KYLES CONSULTING LLC	MEDICARE CONSULTING
12/11/2019	98931	R	7,070.00	10 E 800 324 253000 000	LAKESHORE LANDSCAPE	FIELD MAINTENANCE
12/11/2019	98932	R	225.00	10 E 800 943 162000 000	LUXEMBURG CASCO HIGH	BAMA FEE
12/11/2019	98933	R	1,092.49	10 E 800 351 239000 000	MAILHAUS	SURVEY MAILING
12/11/2019	98933	R	1,387.44	10 E 800 351 239000 000	MAILHAUS	SURVEY MAILING

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/11/2019	98934	R	96.00	10 E 800 411 253000 000	MASTERCRAFT WELDING	SAND BAGS
12/11/2019	98935	R	75.00	10 E 800 310 162000 000	MATUSZEWski, STEVE	BBB official
12/11/2019	192000122	A	60.00	10 E 800 310 162000 000	MEIKLE, TODD	BBB Official
12/11/2019	98936	R	381.73	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	WHITE GRAND CARAVAN OIL CHANGE AND BRAKES
12/11/2019	98936	R	31.83	10 E 800 324 253000 000	MIKE'S AUTOMOTIVE LL	RED VAN OIL CHANGE
12/11/2019	98937	R	100.00	10 E 800 310 162000 000	MOORE, MARC II	11.21.19 MS BBB
12/11/2019	98937	R	100.00	10 E 800 310 162000 000	MOORE, MARC II	11.19.19 MS BBB
12/11/2019	192000123	A	75.00	10 E 800 310 162000 000	NACOTEE, RICHARD	GBB Official
12/11/2019	98938	R	67.12	10 E 200 411 143000 000	NASCO	Physical Education Budget items.
12/11/2019	98939	R	1,553.50	10 E 800 389 431000 000	NWTC BOOKSTORE	YOUTH OPTIONS
12/11/2019	98940	R	8,879.94	10 E 800 389 431000 000	NWTC - STURGEON BAY	YOUTH OPTIONS
12/11/2019	98941	R	15.98	50 E 800 411 257000 000	O'REILLY AUTO PARTS	FOOD SERVICE SUPPLIES
12/11/2019	98942	R	40.96	10 E 800 417 258000 000	OFFICE DEPOT REMIT	Pastel Green paper for MS and HS
12/11/2019	98942	R	17.92	27 E 800 411 223300 341	OFFICE DEPOT REMIT	supplies
12/11/2019	98942	R	288.20	10 E 800 417 258000 000	OFFICE DEPOT REMIT	Colored Paper for HS and MS
12/11/2019	98943	R	253.16	10 E 800 351 239000 000	PENINSULA PULSE	JOB POSTINGS
12/11/2019	98944	R	1,868.38	50 E 800 415 257220 000	PEPSI-COLA OF GREEN	DRINKS FOR LUNCH
12/11/2019	98945	R	211.75	50 E 800 342 257900 000	PETERSON, DARLENE	MILEAGE
12/11/2019	98946	R	2,900.00	10 E 800 449 253000 000	PIKE SYSTEMS INC	SANITIZING EQUIP
12/11/2019	98946	R	769.11	10 E 800 449 253000 000	PIKE SYSTEMS INC	HS GYM
12/11/2019	98947	R	1,062.00	10 E 800 310 231500 000	PINKERT LAW FIRM LLP	LEGAL FEES
12/11/2019	98948	R	3,461.49	50 E 800 415 257240 000	PRAIRIE FARMS	MILK
12/11/2019	98949	R	1,345.05	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	MAINT SUPPLIES
12/11/2019	98950	R	2,645.00	10 E 800 351 239000 000	PUBLISHING SOLUTIONS	SURVEY MAILING
12/11/2019	98951	R	18.12	10 E 800 411 252100 000	QUILL	OFFICE SUPPLIES
12/11/2019	98951	R	161.83	10 E 800 411 252100 000	QUILL	Office organizing supplies
12/11/2019	98951	R	375.36	10 E 400 411 241000 000	QUILL	HS Office Supplies
12/11/2019	98951	R	95.66	10 E 800 411 252100 000	QUILL	Office organizing supplies
12/11/2019	98951	R	-161.83	10 E 800 411 252100 000	QUILL	CREDIT
12/11/2019	98952	R	1,292.50	10 E 800 324 253000 000	RASS EXCAVATING & MA	HS BACK LOT
12/11/2019	98953	R	100.00	10 E 800 310 162000 000	RETZLAFF, KYLE	11.21.19 MS BBB
12/11/2019	98954	R	95.98	10 E 140 411 113000 000	RUDDY, CRISTEL	CLASS SUPPLIES
12/11/2019	98955	R	112.50	10 E 800 351 239000 000	RUSH MEDIA	VB REGIONAL VIDEO FEE
12/11/2019	98956	R	60.00	10 E 800 310 162000 000	SCHARTNER, JEFFREY	BBB Official
12/11/2019	98957	R	3,610.98	10 E 800 351 239000 000	SCHOOL PERCEPTIONS	SURVEY
12/11/2019	98958	R	253.75	10 E 800 324 253000 000	SEPTIC MAINTENANCE O	UNCLOG TOILET
12/11/2019	98959	R	91.89	50 E 800 411 257000 000	SPUDE, JENNIFER	KITCHEN SUPPLIES
12/11/2019	98960	R	21.39	27 E 800 411 223300 341	STAPLES ADVANTAGE	supplies
12/11/2019	98961	R	189.00	10 E 800 310 231500 000	STRANG PATTESON ATTO	LEGAL FEES
12/11/2019	98962	R	60.00	10 E 800 310 162000 000	SYMONS, PHIL	BBB Official
12/11/2019	98963	R	573.60	10 E 800 411 162000 000	TEAM SPORTING GOODS	BB SUPPLIES
12/11/2019	98964	R	154.50	50 E 800 324 257220 000	TIP TOP CLEANERS	KITCHEN LAUNDRY
12/11/2019	192000124	A	429.02	72 L 400 000 161914 000	TOWNSEND, NATALIE	12/5/2019 Reimbursement for HOSA shirts - Custom Ink.
12/11/2019	98965	R	1,823.80	10 E 800 354 258000 000	US BANK EQUIPMENT FI	MONTHLY LEASE CHARGES
12/11/2019	192000125	A	60.00	10 E 800 310 162000 000	VANDEN HEUVEL, ERIC	BBB Official
12/11/2019	98966	R	242.71	10 E 800 324 253000 000	VANS FIRE & SAFETY I	FIRE INSPECTION
12/11/2019	98967	R	572.70	10 E 400 449 241000 000	VIRCO INC	Virco Inc #543. Desk, 540 Series, Metal Teacher Desk, Single-Pedestal, 30" X 48" X 29 5/8", High Pressure Laminated Top With Bull-Nose vinyl Banding,

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
						Single-Pedestal And Centerdrawer With Locks Keyed The Same. Medium Oak top, Black edge banding, and Black frame and drawers
12/11/2019	98968	R	159.21	50 E 800 415 257250 000	WASEDA FARMS COUNTRY	EGGS AND BRATS
12/11/2019	98968	R	113.98	50 E 800 415 257220 000	WASEDA FARMS COUNTRY	BRAT AND EGGS
12/11/2019	98969	R	588.84	10 E 800 449 253000 000	WERNER ELECTRIC SUPP	HS OUTSIDELIGHTS
12/11/2019	98969	R	1,024.14	10 E 800 449 253000 000	WERNER ELECTRIC SUPP	SW HVAC
12/11/2019	98970	R	100.00	10 E 800 310 162000 000	WERY, MICHAEL	11.12.19 MS BB
12/11/2019	192000126	A	270.00	21 E 400 411 161923 000	WINKEL, JOAN	12/9/2019 Reg Ed Student Council
12/11/2019	192000126	A	184.50	21 E 400 411 161923 000	WINKEL, JOAN	12/9/2019 Reg Ed gift cards for talent show
12/11/2019	98971	R	553.38	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	BUS GARAGE GAS
12/11/2019	98971	R	1,441.34	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	MONTHLY GAS
12/11/2019	98972	R	334.11	10 E 800 351 239000 000	WISCONSIN MEDIA	JOB POSTINGS
12/19/2019	192000127	A	75.00	10 E 800 310 162000 000	ATKINSON, PAUL	Official
12/19/2019	192000127	A	75.00	10 E 800 310 162000 000	ATKINSON, PAUL	Official
12/19/2019	192000128	A	9.99	10 E 400 411 127000 000	BLAHNIK, BROCK	12/15/2019 purchase of 60 minutes yearly subscription that is used during Current Events class(es)
12/19/2019	192000129	A	75.00	10 E 800 310 162000 000	BURRY, MATT	GBB Official
12/19/2019	192000129	A	75.00	10 E 800 310 162000 000	BURRY, MATT	BBB Official
12/19/2019	192000130	A	69.60	27 E 800 342 158100 341	DESOTELLE, ROBERT	9/16/2019-11/27/2019 Milage for Job Training to Econo, JTM Boxers, Crossroads and Sturgeon Bay Health Services Sept to Nov 2019 (120 miles)
12/19/2019	192000131	A	82.13	10 E 800 342 252100 000	HOLTZ, JACOB	12/12/2019-12/13/2019 Mileage for Forecast5 class and WASBO Regional
12/19/2019	192000131	A	97.09	10 E 800 342 252100 000	HOLTZ, JACOB	12/12/2019-12/13/2019 Mileage for Forecast5 class and WASBO Regional
12/19/2019	192000132	A	75.00	10 E 800 310 162000 000	KENNETH, CYRACUS II	Official
12/19/2019	192000132	A	75.00	10 E 800 310 162000 000	KENNETH, CYRACUS II	Official
12/19/2019	98973	R	60.00	10 E 800 310 162000 000	KOSS, KELLY	BBB official
12/19/2019	192000133	A	60.00	10 E 800 310 162000 000	LUDERS, MATTHEW	BBB official
12/19/2019	98979	R	755.48	10 E 800 411 162000 000	NEFF REMIT	Letterman Patches
12/19/2019	192000134	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	GBB official
12/19/2019	192000136	A	109.62	10 E 800 342 264400 000	RICE, CORINNE	10/20/2019 Husband drove me down to WI Dells for Skyward conference (drove back with Kim). Reimbursement for mileage (1-way trip).
12/19/2019	192000136	A	93.38	10 E 800 342 264400 000	RICE, CORINNE	11/20/2019 Mileage to Appleton for WASBO conference 11/20/19
12/19/2019	192000136	A	450.00	10 E 800 291 221300 000	RICE, CORINNE	8/26/2019-12/15/2019 Reimbursement for Fall 2019 NWTc Accounting Program Classes
12/19/2019	192000136	A	450.00	10 E 800 291 221300 000	RICE, CORINNE	8/26/2019-12/15/2019

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
						Reimbursement for Fall 2019 NWTCAccounting Program Classes
12/19/2019	192000136	A	150.00	10 E 800 291 221300 000	RICE, CORINNE	8/26/2019-12/15/2019 Reimbursement for Fall 2019 NWTCAccounting Program Classes
12/19/2019	98974	R	60.00	10 E 800 310 162000 000	SCHARTNER, JEFFREY	BBB official
12/19/2019	98976	R	513.30	10 E 800 480 221200 142	ST JOHN BOSCO CATHOL	MUSIC SUPPLIES/CURRICULUM
12/19/2019	98977	R	397.10	10 E 800 480 221200 142	ST PETERS LUTHERAN S	MUSIC SUPPLIES/CURRICULUM
12/19/2019	98978	R	50.00	10 E 800 310 162000 000	VANDERWYST, GUY	MS FB 10/3/19
12/19/2019	192000137	A	60.00	10 E 800 310 162000 000	WERY, MICHAEL	GBB official
12/19/2019	98980	R	90.00	21 E 400 411 161923 000	WINKEL, JOAN	Prizes for talent show (2-\$20s, 5-\$10s)
12/19/2019	98975	R	60.00	10 E 800 310 162000 000	ZAK, TROY	BBB official
12/20/2019	98983	R	451.43	10 E 400 411 136360 000	AIRGAS USA LLC	GAS FOR METALS
12/20/2019	98983	R	31.60	10 E 800 324 253000 000	AIRGAS USA LLC	CYLINDER RENTAL
12/20/2019	98984	R	150.00	10 E 200 310 125400 000	ANDERSON, JANET	MS CHOIR ACCOMPANIMENT
12/20/2019	98985	R	136.00	27 E 800 941 223300 341	ANDERSON, JESSICA	WI ED LICENSING
12/20/2019	98986	R	125.00	10 E 800 941 239000 000	BLECK, MICHAEL	LICENSE REIMBURSEMENT
12/20/2019	98986	R	150.00	10 E 800 310 125000 000	BLECK, MICHAEL	CONCERT TECH ASSIST
12/20/2019	98987	R	2,392.50	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	LEGAL FEES
12/20/2019	98988	R	500.00	27 E 800 370 436000 341	CARAVEL AUTISM HEALT	CONSULTATION CHARGES
12/20/2019	98989	R	482.07	10 E 800 355 263300 000	CELLCOM WISCONSIN RS	MONTHLY STATEMENT
12/20/2019	98990	R	325.00	10 E 800 386 221300 000	CESA 6	NEXT STEP REG
12/20/2019	98991	R	300.00	10 E 800 310 239100 000	CROSSFIT ARMATI	CORP MEMBERSHIP
12/20/2019	98992	R	48.00	10 E 800 411 162000 000	DC ENGRAVING	FB AWARDS
12/20/2019	98993	R	1,733.79	10 E 800 348 256510 000	DOOR COUNTY COOPERAT	MONTHLY STATEMENT
12/20/2019	98994	R	13,074.21	27 E 800 310 218100 011	DOOR COUNTY MEDICAL	OT/PT
12/20/2019	98994	R	2,103.69	27 E 800 310 218200 011	DOOR COUNTY MEDICAL	OT/PT
12/20/2019	98995	R	280.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	CORP MEMBERSHIP GRP 1
12/20/2019	98995	R	440.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	CORP MEMBERSHIP GRP 2
12/20/2019	98996	R	50.00	10 E 800 941 239000 000	DEPT OF SAFETY AND P	LIFT LICENSE
12/20/2019	98997	R	128.80	10 E 800 411 162000 000	FLS BANNERS LTD	GIRLS SWIMMING SUITS
12/20/2019	98998	R	365.00	10 E 800 324 253000 000	FOX VALLEY IRRIGATIO	WINTERIZATION
12/20/2019	98999	R	129.00	10 E 800 342 239000 000	HASENJAGER, TREVOR	HOTEL REIMB
12/20/2019	99000	R	20.88	10 E 800 342 264400 000	HERRERA QUISPE, YANE	NOV MILEAGE
12/20/2019	99001	R	400.00	50 E 800 415 257220 000	JORNS SUGAR BUSH	SYRUP
12/20/2019	99002	R	28.50	10 E 200 411 125400 000	J W PEPPER & SON INC	MS MUSIC
12/20/2019	99003	R	275.00	10 E 800 411 253000 000	LAFORCE HARDWARE & M	MISC HARDWARE
12/20/2019	99004	R	52.20	10 E 800 342 221300 000	NICKEL, ROBERT	PRINCIPALS MEETING MILEAGE
12/20/2019	99004	R	240.00	10 E 800 355 263300 000	NICKEL, ROBERT	PHONE REIMBURSEMENT
12/20/2019	99005	R	100.20	10 E 800 417 258000 000	OFFICE DEPOT REMIT	Colored paper to replace returned paper
12/20/2019	99005	R	17.67	10 E 140 411 113000 000	OFFICE DEPOT REMIT	3rd Grade ELA Supplies
12/20/2019	99005	R	88.22	10 E 140 411 113000 000	OFFICE DEPOT REMIT	2019-2020 3rd grade supplies
12/20/2019	99006	R	262.50	10 E 100 480 221500 000	PBIS APPS	SS PBIS
12/20/2019	99006	R	262.50	10 E 200 480 221500 000	PBIS APPS	MS PBIS
12/20/2019	99007	R	1,248.03	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	JAN SAN
12/20/2019	99007	R	1,837.92	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	JAN SAN
12/20/2019	99008	R	134.13	80 E 800 310 239000 000	RITA REVALL AND DOOR	STEP PAYMENT JULY THROUGH DEC
12/20/2019	99009	R	12,400.61	10 E 800 336 253300 000	STURGEON BAY UTILITI	NOVEMBER UTILITIES
12/20/2019	99009	R	1,293.81	10 E 800 337 253300 000	STURGEON BAY UTILITI	NOVEMBER UTILITIES
12/20/2019	99009	R	840.10	10 E 800 338 253300 000	STURGEON BAY UTILITI	NOVEMBER UTILITIES
12/20/2019	99009	R	24.74	10 E 800 339 253300 000	STURGEON BAY UTILITI	NOVEMBER UTILITIES
12/20/2019	99010	R	287.96	10 E 800 355 263300 000	SPECTRUM BUSINESS	MONTHLY CHARGES

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/20/2019	99011	R	231.50	80 E 800 310 239000 000	SANDRA L SWAGEL AND	STEP PAYMENT JULY THROUGH DEC
12/20/2019	99012	R	299.22	10 E 800 411 253000 000	THERMA-TRON-X INC	METAL SHEETS
12/20/2019	99013	R	44.28	10 E 800 353 258000 000	UNITED PARCEL SERVIC	FREIGHT
12/20/2019	99014	R	2,750.00	10 E 800 310 162000 000	UNIV OF WISC-GREEN B	KRESS CENTER RENTAL
12/20/2019	99015	R	15.00	10 E 800 943 162000 000	WISC ART EDUCATION A	STATE ART COMP REGISTRATION
12/20/2019	99016	R	1,279.00	10 E 800 480 222200 031	WEVIDEO	ANNUAL SUBSCRIPTION
12/20/2019	99017	R	192.13	80 E 800 310 239000 000	MARY WILLIAMS AND DO	STEP PAYMENT JULY THROUGH DEC
12/20/2019	99018	R	1,424.50	27 E 800 411 158100 341	WINSOR LEARNING, INC	Sunday System 1 Intervention Set with Flash Drive
12/20/2019	99019	R	168.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	BACKGROUND CHECKS
12/20/2019	99020	R	2,721.35	10 E 800 354 258000 000	WISCONSIN DOCUMENT I	MONTHLY STATEMENT
12/20/2019	99021	R	198.60	10 E 800 351 239000 000	WISCONSIN MEDIA	BOARD POSTINGS
12/21/2019	99022	R	100.00	98 L 000 000 811677 000	AMERIPRISE FINANCIAL	PRD ID 102503; M ROSE XXX-XX-2793
12/21/2019	99023	R	277.84	98 L 000 000 811680 000	AMERICOLLECT INC	CASE #19SC177
12/21/2019	99024	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
12/21/2019	99025	R	53.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
12/21/2019	99025	R	53.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
12/21/2019	99026	R	240.71	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
12/21/2019	99027	R	355.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
12/21/2019	99028	R	284.34	98 L 000 000 811690 000	UNITED WAY	Employee Donations
12/21/2019	99028	R	284.34	98 L 000 000 811690 000	UNITED WAY	Employee Donations
12/26/2019	99029	R	3,441.35	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life
12/26/2019	99030	R	590.67	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
12/26/2019	99030	R	2,900.47	98 L 000 000 811635 000	MADISON NATIONAL LIF	LTD Insurance
12/26/2019	99030	R	596.72	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
12/26/2019	99031	R	216.23	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
12/26/2019	99031	R	223.22	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
12/26/2019	99031	R	216.23	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
12/26/2019	99031	R	223.22	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
12/05/2019	201900128	W	30.00	10 E 400 470 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	114.53	10 E 800 411 122115 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	79.95	10 E 110 411 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	108.50	10 E 120 411 110000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	20.98	10 E 200 414 120000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	9.95	10 E 400 449 127000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	60.60	27 E 803 411 158106 341	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	60.00	10 E 120 411 112000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	21.33	10 E 200 411 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	27.97	10 E 400 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	26.97	10 E 200 411 124500 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	14.98	10 E 200 411 126000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
12/05/2019	201900128	W	42.50	10 E 200 411 136000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/05/2019	201900128	W	70.33	10 E 200 450 136000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	73.13	10 E 800 411 253000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	273.72	27 E 803 411 158106 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	82.11	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	109.99	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	134.11	21 E 200 411 164905 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	43.78	21 E 200 411 164905 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	219.98	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	40.24	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	260.22	27 E 804 411 158107 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	99.98	27 E 804 411 158107 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	10.12	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	20.38	10 E 140 411 114000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	24.89	10 E 200 411 124500 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	8.61	10 E 200 450 136000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	29.18	10 E 400 411 136431 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	37.89	10 E 400 470 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	61.82	21 E 200 411 164905 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	38.94	27 E 800 411 156700 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	65.00	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	40.24	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	138.13	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	23.43	10 E 100 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	67.99	10 E 400 449 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	137.34	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	29.95	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	84.79	27 E 803 411 158111 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	39.98	10 E 400 449 127000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/05/2019	201900128	W	77.13	10 E 110 411 110400 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	29.98	10 E 120 411 110000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	51.86	10 E 120 411 213000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	218.40	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	28.95	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	48.14	10 E 120 411 213000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	30.23	10 E 400 449 127000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	41.77	10 E 200 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	3.86	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	6.66	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	58.00	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	71.01	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	19.98	10 E 100 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	8.99	10 E 100 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	63.29	10 E 200 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	16.45	10 E 110 411 241000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	99.98	10 E 110 449 110000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	27.98	10 E 120 411 111000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	34.98	10 E 140 411 110000 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	207.52	21 E 110 411 241000 631	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	420.00	27 E 800 411 218200 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	158.97	27 E 803 411 158111 341	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/05/2019	201900128	W	68.67	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Invoice. Credit Card Payment AP
12/11/2019	201900123	W	176.24	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
12/11/2019	201900123	W	56.63	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
12/11/2019	201900123	W	1,190.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
12/11/2019	201900123	W	2,368.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
12/11/2019	201900123	W	257.18	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
12/11/2019	201900123	W	4,125.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
12/11/2019	201900124	W	835.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
12/11/2019	201900124	W	240.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
12/11/2019	201900125	W	197.49	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 3439470
12/24/2019	201900130	W	176.24	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
12/24/2019	201900130	W	56.63	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
12/24/2019	201900130	W	1,190.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
12/24/2019	201900130	W	2,368.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
12/24/2019	201900130	W	257.18	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
12/24/2019	201900130	W	4,125.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
12/24/2019	201900131	W	835.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
12/24/2019	201900131	W	240.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
12/24/2019	201900132	W	197.49	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 3439470
12/24/2019	201900135	W	-197.49	98 L 000 000 811680 000	WIS DEPT OF REVENUE	Payment Key 3439470
12/26/2019	201900136	W	766.77	98 L 000 000 811902 000	DELTA DENTAL	24 Pay Deductions
12/26/2019	201900137	W	540.06	98 L 000 000 811902 000	DELTA DENTAL	18 Pay Deductions
12/21/2019	201900138	W	13,934.87	98 L 000 000 811632 000	DELTA DENTAL	Benefit - Dental
12/24/2019	201900139	W	766.77	98 L 000 000 811902 000	DELTA DENTAL	24 Pay Deductions
12/24/2019	201900140	W	540.06	98 L 000 000 811902 000	DELTA DENTAL	18 Pay Deductions
12/24/2019	201900141	W	-7.70	98 L 000 000 811902 000	DELTA DENTAL	24 Pay Deductions
12/24/2019	201900142	W	7.70	98 L 000 000 811902 000	DELTA DENTAL	24 Pay Deductions
12/21/2019	201900134	W	11,637.53	98 L 000 000 811901 000	PREVEA 360	Health Insurance Premium Coverage 1/1/20 - 1/31/20
12/21/2019	201900134	W	122,361.16	98 L 000 000 811630 000	PREVEA 360	Health Insurance Premium Coverage 1/1/20 - 1/31/20
12/21/2019	201900134	W	17,901.12	10 E 800 290 292000 000	PREVEA 360	Health Insurance Premium Coverage 1/1/20 - 1/31/20
12/24/2019	201900133	W	961.74	98 L 000 000 811647 000	UNITEDHEALTHCARE INS	Customer #0753044
12/31/2019	201900145	W	117,455.68	98 L 000 000 811611 000	INTERNAL REVENUE SER	DEC TAXES
12/31/2019	201900145	W	60,466.25	98 L 000 000 811612 000	INTERNAL REVENUE SER	DEC TAXES
12/31/2019	201900146	W	50,225.48	98 L 000 000 811613 000	WISCONSIN DEPARTMENT	DEC TAXES
12/31/2019	201900147	W	67,981.10	98 L 000 000 811621 000	WISCONSIN RETIREMENT	NOV WRS
12/31/2019	201900147	W	28,268.12	98 L 000 000 811622 000	WISCONSIN RETIREMENT	NOV WRS

655,865.23 Totals for checks

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	40.00	121,863.72	121,903.72
21	SPECIAL REVENUE - GIFTS	0.00	0.00	1,031.71	1,031.71
27	SPECIAL EDUCATION	0.00	0.00	19,090.48	19,090.48
50	FOOD SERVICE FUND	0.00	0.00	7,136.28	7,136.28
72	TRUST FUNDS	429.02	0.00	0.00	429.02
80	COMMUNITY SERVICE FUND	0.00	0.00	557.76	557.76
98	PAYROLL CLEARING FUND	505,716.26	0.00	0.00	505,716.26
***	Fund Summary Totals ***	506,145.28	40.00	149,679.95	655,865.23

***** End of report *****

Received
11/21/19
JW

November 20, 2019

Mr. Tjernagel and Sturgeon Bay Board of Education:

Please accept this letter as notification of my resignation from the Sturgeon Bay School District. As I indicated in my July 15, 2019 letter, it was my intention to separate from the district under my current contract with the separation benefits indicated. My last day will be June 30, 2020.

Thank you for 15 years of employment. I wish you and the district the best in the years to come. I would be happy to support or assist the district in filling the position and or in transitioning that person to the position.

Sincerely,



Sharon K. Sanderson

Rec'd
12/19/19 7:00am
John Sullivan II

John Sullivan

This letter is letting
you know that my last
day will be Jan. 3 2020.

Scott Crews

INITIAL RESOLUTION AUTHORIZING
GENERAL OBLIGATION BONDS IN AN
AMOUNT NOT TO EXCEED \$16,840,000

BE IT RESOLVED by the School Board of The School District of Sturgeon Bay, Door County, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$16,840,000 for the public purpose of paying the cost of a school building and improvement program consisting of: safety and security enhancements, including a secure entrance addition at the High School; classroom addition at Sawyer Elementary School to accommodate the closing of Sunset School; District-wide capital maintenance and renovations, including upgrades to the career and technical education areas of the Middle/High School; remodeling at Sunrise Elementary School; related site improvements; removal of Sunset School if needed; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded January 15, 2020.

Teri Hooker
District President

ATTEST:

Tina Jennerjohn
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM
ELECTION ON THE QUESTION OF THE APPROVAL OF AN
INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION BONDS IN AN AMOUNT NOT TO
EXCEED \$16,840,000

WHEREAS, the School Board of The School District of Sturgeon Bay, Door County, Wisconsin (the "District"), has heretofore duly adopted a resolution entitled: "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$16,840,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on April 7, 2020.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on April 7, 2020 for the purpose of submitting to the qualified electors of the District the proposition of whether the Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Door County Advocate within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Door County Advocate in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Door County Advocate in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 25 days prior to the election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Section 120.115(1), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with copies of the Initial Resolution within 10 days after the adoption of the Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded January 15, 2020.

Teri Hooker
District President

ATTEST:

Tina Jennerjohn
District Clerk

(SEAL)

School District of Sturgeon Bay - Open Enrollment for 2020-21

Each January, the Board of Education establishes Open Enrollment capacities for the following school year. This chart shows proposed "maximum class size" guidelines for annual review and adoption by the Board. Available spaces for Open Enrollment (OE) applicants are based upon a two-year cohort survival calculation with the assistance of Forecast 5 Analytics. Half the excess capacity per grade level or program is reserved for children who move into the district and the remaining half would be available for Open Enrollment.

Back in January of 2016, we had discussed and approved establishing at least one opening per class at the elementary grade level and four openings per class at the secondary grade level, so even a grade level projected to be at capacity could have one or more openings.

Note: Special education services are calculated based upon guidance offered by the Department of Public Instruction and are "weighted" to account for various levels of service required by students. This means the italicized special education information in the grid does not necessarily correlate to the exact number of students, but rather the number correlates to the services required based upon the students we currently know that we would have and provide services for.

Grade or Program	Maximum Class Size & Projected Sections & Grade Sizes	Projected Enrollment 2020-2021	Available OE Spaces 2020-2021
Sunset Elementary School (8 sections in 2019-20)			
4K	18 students x 4 full-day sections = 72 <i>Note: Some choose half-days within full-day program.</i>	80	1
Kindergarten	18 students x 4 sections = 72	68	2
<i>SS 4 K & Kindergarten inclusion/resource special education (includes 10% factor for inclusion)</i>	<i>Max 78 student need factor- for 3 teachers**</i>	<i>81</i>	<i>0</i>
<i>Preschool thru Kindergarten speech/language special education</i>	<i>Max EC/4k/K 30-35 students/caseload for SPL</i>	<i>34-37</i>	<i>0</i>
Sawyer Elementary School (8 sections in 2019-20)			
Grade 1	20 students x 4 sections = 80	73	4
Grade 2	20 students x 4 sections = 80	61	10
<i>SW 1 – 2 inclusion/resource special education (includes 10% factor for inclusion)</i>	<i>Max 52 student factor- for 2 teachers**</i>	<i>56</i>	<i>0</i>
<i>SW 1-2 speech/language special education</i>	<i>Max 30-32 caseload for SPL and consider travel time**</i>	<i>30-33</i>	<i>2</i>
Sunrise Elementary School (12 sections in 2019-20)			
Grade 3	20 students x 4 sections = 80	65	8
	22 students x 3 sections = 66		1
Grade 4	22 students x 4 sections = 88	73	8
Grade 5	22 students x 4 sections = 88	59	15
	22 students x 3 sections = 66		4
<i>SR 3 – 5 inclusion/resource special education</i>	<i>Max 78 student factor- for 3 teachers** Grades 3-12 speech/language special education (3 buildings)</i>	<i>77</i>	<i>0</i>
		<i>28-32</i>	<i>1-2</i>

TJ Walker Middle School			
Grade 6	28 students x 4 sections = 112	81	16
Grade 7	28 students x 4 sections = 112	70	21
Grade 8	28 students x 4 sections = 112	89	12
<i>MS 6-8 inclusion/resource special education (.5 teacher needed)</i>	<i>Max 65 student need factor- for 2.5 teachers** (Max 78 student need for 3 teachers**)</i>	92	0
Sturgeon Bay High School			
Grade 9	30 students x 4 sections = 120	118	1
Grade 10	30 students x 4 sections = 120	81	20
Grade 11	30 students x 4 sections = 120	105	8
Grade 12	30 students x 4 sections = 120	97	12
<i>HS 9-12 inclusion/resource special education (.5 Teacher needed)</i>	<i>Max 117 student need factor- 4.5 teachers** (Max 130 student need factor for 5 teachers**)</i>	127 (111)	0
<i>3-12 speech/language special education</i>	<i>Max 30-32 caseload for SPL and consider travel time**</i>	32-35	0

**Special education enrollment numbers reflect an assigned factor related to level of services and disability area. A special education teacher is estimated to be able to cover a factored level of student need. So all numbers with * indicated a specific factoring process. The maximum factor for teachers is 26 student factors. Note that no special education student receives less than a 1.3 rating, except speech/language only students. Special education teachers participate in this factoring process. See reference documents for further explanation of formula. Current number for special education teachers include known referrals likely to place. While we have added the addition factor of 10% for our inclusion focus, in 2019-20 I only did that with building where it looked like we had space so Sunset and Sawyer.*

***Guidance for caseload maximums from the Department of Public Instruction:*

Options and Formula link <https://dpi.wi.gov/sites/default/files/imce/sped/doc/cseldoptn.doc>

Open Enrollment Special Education link <https://dpi.wi.gov/open-enrollment/special-education>

Question & Answer document link <https://dpi.wi.gov/sites/default/files/imce/open-enrollment/pdf/qa-16-17-oe-changes.pdf>

Procedures for Processing of Open Enrollment Applications

If there are more applications than space, the Board will fill the available spaces by random selection, provided that first priority will be given to nonresident students already attending District schools and their siblings. The District does not require accepted nonresident students to reapply for Open Enrollment.

If the District determines that space is not otherwise available for open enrollment students in the grade level and/or program to which an individual has applied, the District may nevertheless accept an applicant who is already attending school in the District and that student's siblings.

If the District determines that space is not otherwise available for open enrollment students in a grade level and/or program to which an individual has applied, however there is space available for a sibling applying for Open Enrollment in another grade level and/or program, the District may nevertheless accept the applicant for which there is space and a sibling(s) in order to keep siblings together in the same school district when possible and preferred.

The District will establish a numbered waiting list of the balance of the applicants. When all available slots have been filled by randomly selecting names from all applicants, the remaining names will be drawn randomly and placed on the waiting list in order of selection.



SPECIALTY ENGINEERING GROUP LLC
N89W16785 APPLETON AVE, SUITE 201
MENOMONEE FALLS, WI 53051
T 262.253.4700
F 262.253.4701
www.str-seg.com

December 18, 2019

Mr. John Sullivan II
Manager of Buildings & Grounds
Sturgeon Bay School District
1230 Michigan Street
Sturgeon Bay, Wisconsin 54235

jsullivan@sturbay.k12.wi.us
e-mail, no hard copy to follow

Re: Design Development Study Phase One
2020 Partial Roof Replacement
Sturgeon Bay High School (Roof Area 7)
SEG Project Number: 14862

Dear Mr. Sullivan:

This letter represents the Phase One Design Development Study for the above referenced project as prepared by Specialty Engineering Group, LLC (SEG) and confirms our understanding of the existing conditions and your requirements regarding this project. Included are: an analysis of the existing conditions, recommended scope of work, and an opinion of probable construction costs.

Existing Conditions – High School Roof Area 7

Roof Area 7 is not known to be covered by active warranties from the original manufacturer or installing contractor. The roofing assets within the scope of this project roof area consist of a low sloped fleece backed adhered ethylene-propylene-diene-terpolymer (EPDM) thermoset single-ply roof system; the date of installation is undetermined.

Roof Area 7 consists of approximately 8,441 square feet and currently drains via two (2) original internal five (5) inch diameter roof drains and three (3) retrofitted internal roof drains, discharging surface water directly into the storm water sewer system. Core cuts were performed and revealed that construction consists of the following, at core locations:

- Existing Components: Low-Sloped Fleece Backed Adhered Ethylene-Diene-Propylene-Terpolymer (EPDM) Thermoset Single-Ply Roof System
 - Precast lightweight insulating concrete roof deck substrate – Minimum estimated LTTR = 1.56.
 - Dead level slope.
 - Asphalt bituminous multi-ply built-up vapor barrier.
 - 1.5-inch polyisocyanurate rigid insulation – LTTR = 8.60.
 - 1.5-inch polyisocyanurate rigid insulation – LTTR = 8.60.
 - ½-inch wood fiberboard cover board – LTTR = 1.3.
 - Adhered fleece backed ethylene-diene-propylene-terpolymer (EPDM) thermoset single-ply roof membrane.





Partial Overview of Roof Area 7



Partial Overview of Roof Area 7

During the analysis of existing conditions, the following conditions were noted and should be addressed within the scope of work in the roof replacement project.



Masonry Wall Adjacent To And Above The North And A Portion Of The East Perimeter Of Roof Area 9 Does Not Incorporate A Through Wall Flashing System.



Standing Water Exists Throughout The Roof System.



Roof System Internal Roof Drain Body Assemblies Require Replacement And Select Drains Require Relocation. A Mechanical Engineer Will Be Required To Survey Existing Roof System Drainage, The Layout Of Existing Underdeck Mechanical Components, And Develop The Design Of A New Roof Drainage System In Compliance With Local Plumbing Codes.



Plumbing Vent Requires Extension To Comply With Manufacturer's Recommended Minimum Flashing Height.



Curbed Penetrations Require Tapered Rigid Insulation Saddles Along The Upslope Side(s) To Permit Positive Drainage Of Surface Water. Curb Heights Shall Be Extended As Required To Comply With Manufacturer's Recommended Minimum Flashing Height.



Mechanical Equipment Supports May Need To Be Modified And Raised To Comply With Manufacturer's Recommended Minimum Flashing Height, Depending Upon Roof System Drainage Design. Raising The Height Of The Equipment Supports Would Require Disconnection, Modification, Reconnection And Testing Of The Process Piping, Electrical And Control Wiring.



Mechanical Equipment Supports May Need To Be Raised To Comply With Manufacturers' Recommended Minimum Flashing Height, Depending Upon Roof System Drainage Design. Raising The Height Of The Equipment Supports Would Require Disconnection, Modification, Reconnection And Testing Of The Process Piping, Electrical And Control Wiring.



HVAC Equipment Requires Proper Support Component



Existing Pipe Supports Require Replacement.



Existing HVAC Equipment Service Stairs And Walkway System Require Replacement.



Existing HVAC Equipment Drains Require Plumbing Extensions To Direct Water Discharge To Internal Roof Drain(s).



Existing Wall Mounted Roof Access Ladder And Downspout Require Modifications To Accommodate Tapered Rigid Insulation System.



Existing Wall Mounted Electrical Supply Requires Modifications To Perform The Work.

Recommendations – Roof Area 7

In consideration of existing conditions, we recommend removal and replacement of the roof system defined within the parameters of the project.

Construction of the new roof systems will consist of the following:

Roof Area 7 –

- Remove and dispose of select existing architectural sheet metal flashings, adhered ethylene-propylene-diene-terpolymer (EPDM) thermoset single-ply membrane and flashings, rigid insulations, base sheet/vapor retarder, and select wood blocking and nailers down to the precast lightweight insulating concrete roof deck substrate.
- Seal all deck perimeters, penetrations, and joints.
- Replace and relocate internal roof drain body assemblies in compliance with local plumbing codes.
- Extend plumbing vent(s) as required to be a minimum of eight (8) inches above the finished roof system.

- Extend curbed penetrations as required to be a minimum of eight (8) inches above the finished roof system.
- Extend equipment supports as required to be a minimum of eight (8) inches above the finished roof system.
- Prime the base sheet.
- Provide self-adhered modified bituminous vapor retarder atop primed base sheet.
- Provide a first (base) course of two (2) inch polyisocyanurate rigid insulation atop the vapor barrier, adhesively attached.
- Provide an eight (8) foot by eight (8) foot one-quarter (1/4) inch per lineal foot, with one-half (1/2) inch start, tapered polyisocyanurate rigid insulation sump at the internal roof drains atop the vapor barrier; adhesively attached.
- Provide a one-eighth (1/8) inch per lineal foot, with one and one-half (1-1/2) inch start at the perimeter of the internal roof drain sumps, 4-way tapered polyisocyanurate rigid insulation system atop the remaining first (base) course of two (2) inch polyisocyanurate rigid insulation, adhesively attached.
- Provide one-quarter (1/4) inch per lineal foot tapered polyisocyanurate rigid insulation saddles along the upslope side of curbed penetrations, adhesively attached.
 - Provide 0"-1/2" x 6" width wood fiberboard tapered edge strip along the leading edge of the polyisocyanurate rigid insulation saddles, adhesively attached.
- Provide a fully adhered .060 LSFR EPDM thermoset single-ply roof system atop the tapered polyisocyanurate rigid insulation system.
- Provide HVAC equipment drain plumbing extensions to direct water discharge to internal roof drain(s).
- Provide service walkway system.
- Provide proper equipment support/curb for HVAC component.
- Provide HVAC equipment service stairs.
- Provide modifications to existing wall mounted roof access ladder and downspout.
- Provide modifications to existing wall mounted electrical supply.
- Provide stainless steel through-wall flashing system along Roof Area 7 north perimeter masonry wall.
- Provide stainless steel and prefinished aluminum architectural sheet metal flashing.
- Provide mill finished aluminum flashing at aluminum curbed penetrations and galvanized steel flashing at ferrous curbed penetrations.
- Provide modifications to aluminum wall mounted roof access ladder.
- Provide stainless steel through-wall flashing system along the north perimeter masonry wall.
- Provide stainless steel through-wall flashing system along Roof Area 9 north and east perimeter masonry walls – Alternate Add Number 1.

Also included with the roof replacement project:

- Manufacturer's twenty (20) year no dollar limit (NDL) labor and material warranty.
- Manufacturer's twenty (20) year sheet metal material finish warranty.
- A Contractor's two (2) year material and labor warranty.



Mr. John Sullivan II
Project # 14862
December 18, 2019
Page 7 of 7

CONSTRUCTION BUDGET:
ROOF AREA 7 –

It is the opinion of SEG that the following construction budgets will be sufficient to cover the costs of construction:

- Base Bids (Reroof Area 7): \$199,400.00
- Alternate Add Bid Number 1 (Provide Masonry Through Wall Flashing System On Roof Area 9): \$24,500.00

Total Proposed Project Budget: \$223,900.00.

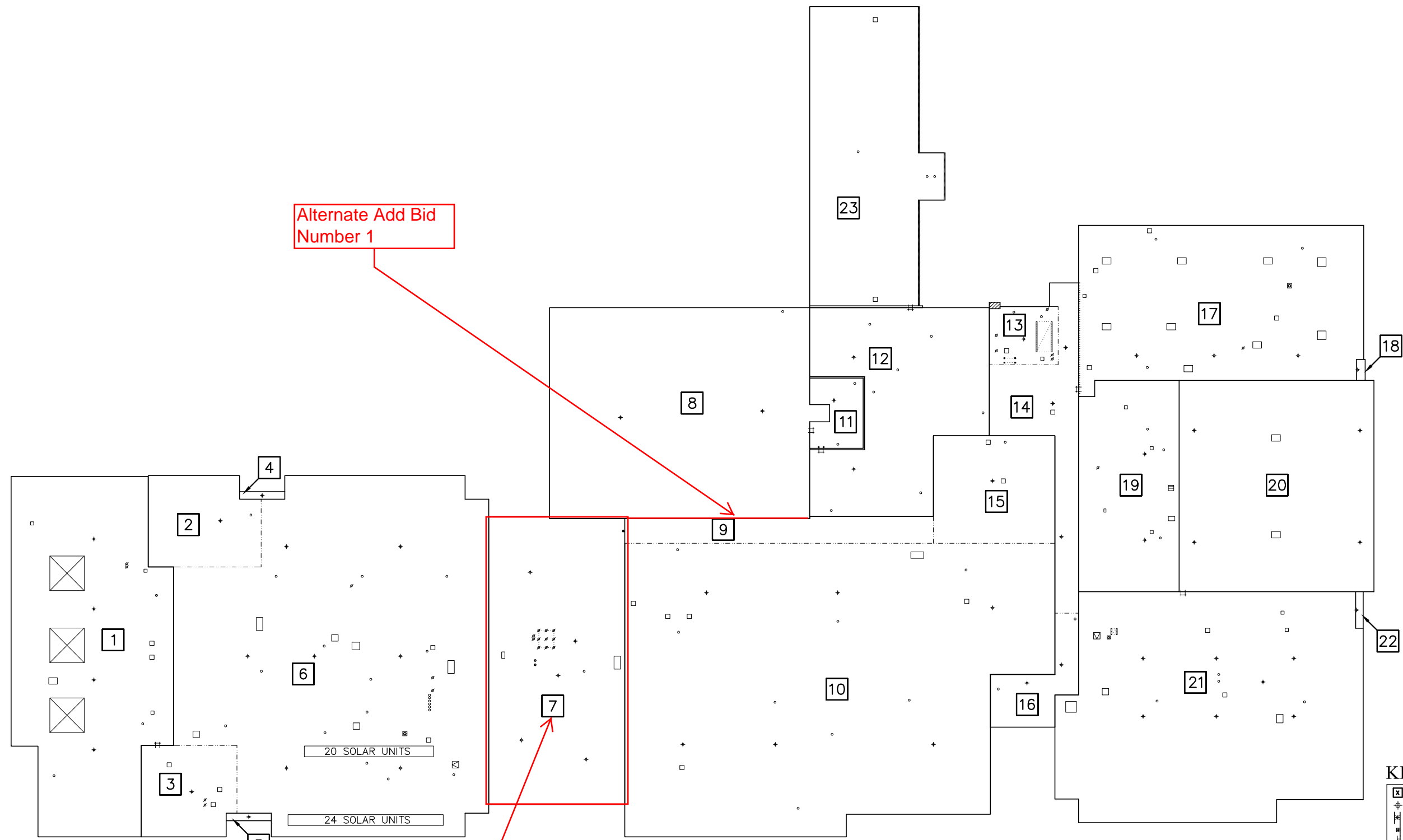
Should you have any specific questions, please do not hesitate to contact me at (262) 312-0905 or jstark@str-seg.com. Completion of the Bidding and Construction Documents; awaits your review and approval of Design.

Sincerely,
Specialty Engineering Group, LLC

Jeff Stark

Jeff Stark
Project Manager

Enc: roof plans
C: SEG – File Copy



Alternate Add Bid
Number 1

Base Bid Rof Area 7

20 SOLAR UNITS

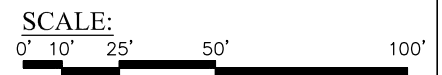
24 SOLAR UNITS

AREA SIZES

AREA NO.	SQ. FT.	AREA NO.	SQ. FT.
1	10,993	13	859
2	2,121	14	2,682
3	1,836	15	2,825
4	74	16	1,153
5	74	17	9,564
6	21,000	18	39
7	8,441	19	4,537
8	11,932	20	8,892
9	1,708	21	14,241
10	24,332	22	60
11	737	23	7,290
12	6,258	TOTAL	141,648

KEY

- ☒ - ROOF AREA DESIGNATION
- ⊕ - ROOF DRAIN
- ⊕ - THRU-WALL SCUPPER
- ⊕ - ROOF EDGE SCUPPER
- ⊕ - GUTTER EDGE
- - CURBED OPENING
- ⊕ - H.V.A.C. CURB
- ⊕ - ROOF HATCH
- ⊕ - SKYLIGHT
- ⊕ - CURBED STACK
- ⊕ - CHIMNEY
- ⊕ - PIPE PORTAL CURB
- ⊕ - ROOF LADDER
- ⊕ - PIPE VENT
- ⊕ - SOIL STACK
- ⊕ - SMALL PIPE PENETRATION
- ⊕ - PITCH PAN
- ⊕ - EXPANSION JOINT
- ⊕ - SLOPE TRANSITION



SPECIALTY ENGINEERING GROUP LLC
 N89w16785 APPLETON AVE., SUITE 201
 MENOMONEE FALLS, WI 53051
 TEL: 262 253 4700 | www.str-seg.com

Sturgeon Bay School District Sturgeon Bay High/TJ Walker Middle School
 1230 Michigan Street - Sturgeon Bay, WI

5/30/13

Drawn by:
JG
 Checked by:
JS

Sheet No.
RP-1

ROOF PLAN



Environmental Management Consulting, Inc.

October 8, 2019

Sturgeon Bay School District
Attn: John Sullivan
1230 Michigan Street
Sturgeon Bay, WI 54235

Re: Asbestos Abatement Project Cost Estimate – Sunrise Elementary School

Mr. Sullivan:

Environmental Management Consulting, Inc. (EMC) is providing the Sturgeon Bay School District (SBSD) this letter to serve as a budgetary cost estimate to conduct an asbestos abatement project at the Sunrise Elementary School during the summer of 2020. The following assumptions apply to this budgetary cost estimate:

- This estimate is for budgetary purposes only. Actual costs for all services will be based on the actual time and materials utilized by EMC as well as on contractor bids/quotes obtained by EMC utilizing various project design specification manuals.
- Costs associated with any/all replacement materials are not included in this estimate.
- A project design and abatement notice are required prior to the start of this project.
- Air clearance sampling is required upon completion of this asbestos abatement project.
- Costs for asbestos contractor abatement services will be paid directly by the district.

Based on the above information, EMC provides the following budgetary cost estimate:

Base Project – Rooms 4, 6, 8, 10, 15, 17, 19 & 21 = 5,910 ft² 9" Floor Tile & Mastic:
 EMC Project Design/Bulk Samples & Management/Oversight = \$ 4,900.00
 TEM Air Clearance Lab Analysis & EMC Time (1 Containment) = \$ 2,000.00
 State of WI Certified Asbestos Abatement Contractor Cost = \$18,000.00
ESTIMATED TOTAL = \$24,900.00

Alternate #1 – Add Rooms 5, 13, 16, 2-21 Hall & 18-30 Hall = *\$10,000.00

Alternate #2 – Add Rooms 26, 28, 29, 30 & 25 Cust. Closet = *\$5,000.00

If you have any questions or would like EMC to begin preparation of the asbestos project design, please contact me at (920) 648-6343.

\$39,900

Sincerely,

Jason Schneider, CIEC
Environmental Professional/Hydrogeologist
EMC

Securing Safer Futures...

W 7748 Cty Hwy V, Lake Mills, WI 53551 ♦ 920.648.6343 Fax: 920.648-4370 ♦ www.emc-wi.com



Tri City Glass & Door

AUTOMOTIVE • RESIDENTIAL • COMMERCIAL
The Right Product. The Right Way.®

An Employee Owned Company

2801 N. Roemer Rd.
Appleton, WI 54911
920.731.8176
f 920.734.1096

1811 E. Mason St.
Green Bay, WI 54302
920.468.7820
f 920.468.5337

Proposal

Replying to subject inquiry, we are pleased to quote as follows; and unless otherwise agreed in writing, the conditions constitute a part of this quotation.

STURGEON BAY SCHOOL DISTRICT
1230 MICHIGAN STREET
STURGEON BAY, WI 54235

11/20/19

ATTN: JOHN SULLIVAN
EMAIL: JSULLIVAN@STURBAY.K12.WI.US

TERMS: NET 30 DAYS, 1% INTEREST PER MONTH ON UNPAID BALANCES

WE PROPOSE TO FURNISH AND DELIVER THE FOLLOWING:

200 – SCHLAGE ND75PD RHO 626 CLASSROOM SECURITY LOCKS

SUM OF \$61,248.00, NO TAX INCLUDED

Recommendation

NOTES:

1. INCLUDES MASTER KEYING OF CYLINDERS
2. DO NOT RECOMMEND REUSING EXISTING CYLINDERS

THANK YOU FOR THIS OPPORTUNITY TO QUOTE YOUR NEEDS.
TRI CITY GLASS & DOOR

MARK GREENE, ESTIMATOR
STEVE WOOD, COMMERCIAL SALES ASSOCIATE

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Buyer's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Date of Acceptance: _____

Signature: _____

TRI CITY GLASS & DOOR, INC.

CONDITIONS OF PROPOSAL

NOTE: This proposal may be withdrawn by us if not accepted within **THIRTY** days. All materials guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alterations or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and builders risk insurance. Our workers are fully covered by Workmen's Compensation Insurance.

- Nothing in this subcontract agreement shall require Seller to continue performance if timely payments are not made to Seller for suitably performed work or stored materials.
- Owner, Contractor and Tenant agree to allow Tri City Glass & Door to remove materials provided and installed by Tri City Glass & Door that have not been paid for within the specified payment terms detailed on the reverse side of this proposal. All parties further agree that any damage or security breach to the building resulting from the removal of the materials, which were provided, will be the responsibility of the party who was/is responsible for the payment of the materials.
- Nothing in this agreement shall serve to void Seller's right to file a lien or claim on its behalf in the event that any payment to Seller is not timely made.
- Locating of plumbing and electrical concealed in existing walls by owner/contractor. We are not responsible for damage caused if plumbing/electrical has not been properly located and marked prior to our drilling or anchoring.
- Various chemicals will damage aluminum and glass (uncured masonry, plaster, masonry cleaning acid, etc.). It is the owners/contractors responsibility to protect products from damage after installation.
- It is understood that if you use your own contract form, the conditions of this quotation fully apply unless specifically written out and mutually agreed upon.
- 25% restocking charge for inventory items.
- No returns on special order purchases or custom fabricated items.
- All homes and daycare facilities built prior to 1978 require lead safe work practices. Please inform us if your building was built prior to 1978.

THE FOLLOWING ARE NOT INCLUDED AND ARE TO BE THE OWNERS/CONTRACTORS RESPONSIBILITY:

- Building permit (if required)
- Temporary barricades (traffic, weather or theft)
- Any work done on the owners glass will be done at owners risk
- Electrical hook-up to door hardware if applicable
- Final cleaning of glass and aluminum
- Does not include removal or reinstallation of any security systems, buzzers, etc., unless noted otherwise
- Delivery to jobsite includes transportation to jobsite only, not unloaded or spotted
- Final painting of steel doors and frames*
*We will not be responsible for finish quality caused by the use of dark or high gloss paint. Special prep will be required by others when these paints are used.
- Exterior steel doors should be painted in a "LIGHT" semi-gloss color to prevent THERMOBOW and PREMATURE RUSTOUT.

QUOTE

1060 W. Mason Street, Green Bay, WI 54303
 P.O. Box 10068, Green Bay, WI 54307
 Questions: (920) 497-7100
 (800) 236-8858
 (800) 672-6795 Auto Attendant

QUOTE NUMBER	395710QU
QUOTE DATE	12/16/2019
CUSTOMER REQUISITION	
MODE OF DELIVERY	COMMON CARRIER
CUSTOMER	39571
CONTACT	JOHN SULLIVAN

SOLD TO	STURGEON BAY HIGH SCHOOL 1230 MICHIGAN ST STURGEON BAY, WI 54235 USA
----------------	---

SHIP TO	STURGEON BAY HIGH SCHOOL 1230 MICHIGAN ST STURGEON BAY, WI 54235 USA
----------------	---

JOB *** NEW LOCKS

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	200	HDW	12-2-CW-S 5-1/8" X 12" WRAP AROUND PLATE FOR CYLINDRICAL LOCK		
2.000	200	HDW	ND70PD RHO 626 CLASSROOM LOCK		
*OPTION TO GO WITH ND75 CLASSROOM INTRUDER LOCKS, PLEASE ADD \$9000 TO THIS QUOTE. *OPTION TO INCLUDED INSTALLATION BY LAFORCE, PLEASE ADD \$9525 TO THIS QUOTE.					

RECEIPT REQUIRED FOR REFUNDS OR EXCHANGES.

Stock materials are subject to 45% restocking fee. Special order materials are not returnable. No returns after 90 days. This quotation is subject to the Terms and Conditions found at http://laforceinc.com/about/terms-conditions/ , which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.	FREIGHT	INCLUDED
	SUBTOTAL	\$66,525.00
	SALES TAX	\$0.00
	TOTAL	\$66,525.00
DISCOUNT TERMS: 1% 15 DAYS		PAY TERMS: NET 30

QUALIFICATIONS

- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- See attached qualifications and terms for this project.



QUOTE

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank You,

BEN VANDERMOSS
Email: Ben.Vandermoss@laforceinc.com
Phone: (920)491-5944

CAREY MRAZ
Email: Carey.Mraz@laforceinc.com
Phone: (920)491-5979

Quote Number: 395710QU
Authorized By: _____
Company: _____
Date: _____

MEMO

To: Board of Education
From: Bob Nickel
Date: January 2, 2020
Re: January 2020 Principal's Report

Teaching and Learning

Quarter 2 / Semester 1 ending. The first half of our school year will end on January 17, 2020.

2020-21 course scheduling. Documents have been prepared and will soon be made available to families so that students may begin course selection for the 2020-21 school year.

Senior Class meets with Josten's rep. On January 8, seniors will meet with the Josten's rep to discuss diploma and cap and gown ordering information.

ACT prep and testing. The mandatory ACT test will be given on March 3. All juniors are required to participate. Within the past year, the state has dropped the requirement of all juniors to participate in WorkKeys testing. As in the past, we will run an ACT prep program during which each junior will participate in four content training sessions (math, English, reading, and science) as well as a paperwork completion session. (ACT requires that registration paperwork be completed prior to and not on test day.)

Community Engagement

Safety meetings. During January, I will participate in several safety meetings in the county. More detail is provided below.

Finance / Facilities and Operations

Referendum preparation. There are no updates at this time other than the information that has been provided by Superintendent Tjernagel.

Upcoming Meetings/Workshops

- **WISEDash Workshop** – January 6 – Brown County Library.
- **Door County Administrators Quarterly Safety Meeting** – January 7 – Justice Center.
- **Reunification Meeting** – January 9 – Board Conference Room.
- **School Threats Discussion** – January 10 – Department of Human Services.
- **Packerland Principals Meeting** – January 17 – Mackinaw's (Green Bay).

Upcoming Events

Here is a list of upcoming events:

Quarter 2 / Semester 1 Exams	Thursday, January 16, and Friday, January 17
<i>January 16: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will only run at the end of the day.</i>	
<i>January 17: Exams for Blocks 3 and 4 in a.m. Students released at 11:45 a.m. Buses will run at noon on January 17.</i>	
Sadie Hawkins Dance	Saturday, February 1 – 7:00 to 11:00 p.m.
Solo and Ensemble Festival	Saturday, February 15 at Southern Door
Teacher In-Service / No Classes	Friday, February 21
City Rhythm Concert	Saturday, February 22 – 7:00 p.m.
Quarter 3 Parent-Teacher Conferences	Thursday, February 27 – 4:30 to 7:00 p.m.
Middle School / High School Band Pops Concert	Saturday, February 29 – 4:00 p.m.

JANUARY 2020
TJ WALKER BOARD REPORT

Teaching & Learning

ATTENDANCE UPDATE:

January Attendance: We monitor attendance weekly and have observed an increase in student absences. As of January 3, 2020 45 students, 16.9% of our student body, have missed 5 or more days. We have seen an increase in student sickness and family trips. Families will continue receiving attendance letters and our most severe cases will be referred to Door County Human Services.

DISCIPLINE UPDATE:

Month	2018-2019 Office Referrals	2019-2020 Office Referrals
September	9	10
October	57	7
November	46	53
December	5	14
Total	117	84

TESTING UPDATE:

- STAR TESTING - TJ Walker students are completing their January STAR Math and Reading tests between January 7-10.
- DLM - Deb Doyle and Shannon Wautier are completing their training this month.
- EL ACCESS TEST- Mr. Watermolen resumes testing January 8. After reviewing last year's test, we identified 2 students who tested out. Additionally, one 1st grade student entered our district on Jan. 2. *Mr. Watermolen is now testing 37 students instead of the 38 reported in November.*

STUDENT ENGAGEMENT:

- Each week, we are announcing a male and female student of the week at each grade level. On January 6, we recognized six students and they are: Gr. 6 Takoha Meyer and Shaye Santy; Gr. 7 Kiarra Boll and Ethan DeNamur; Gr. 8 Sury Fugon and Conor Waterstreet.
- In January, PBIS Pass to play is focusing on locking our lockers and keeping the hallways clean. January 6-January 16, PBIS Team is collecting daily data on lockers that are unlocked, lockers that are clicked and the amount of paper on the ground for each grade level. The winning grade level is receiving popcorn on January 17.

COMMUNITY ENGAGEMENT:

- January 6 Girls Basketball Parent Meeting was held.

- January 13 at 5:00 PM, we are hosting a parents meeting about the 6th grade overnight field trip at CWES in Stevens Point. Cost is \$60 and payment is due January 17. MR. Propsom is presenting.
- January 13 at 6:00 PM, SRO Mielke and her husband Chad are leading our internet “App” safety for parents. This presentation shares information on 15 apps and the concerns and hidden dangers found in these apps. Mr. and Mrs. Mielke are presenting at the MS Commons.
- January 14 Parents are invited to attend an information meeting about Course Selection. The 6th Grade meeting is at 6:00 PM and the 7th and 8th grade meeting is at 7:00 PM. Mrs. Kiedrowski and Mr. Smullena re presenting in the MS Commons.

Memo

To: Board of Education
From: Brian O’Handley, Principal, Sawyer & Sunrise Elementary Schools
Date: January 2nd, 2020
Re: January Report to the Board



Teaching and Learning

Staff Professional Development Presentations

Elementary teaching and associate staff have been participating in monthly professional development sessions. These sessions are held once each month, and this year are focused on building skills for responding to student behavior. These trainings come from our work with the Wisconsin Department of Public Instruction’s [Trauma Sensitive Schools initiative](#), and with CESA 6’s [Allies in Mental Health in Education](#) program.

- August: [Trauma & Brain Development](#), [Tier 1 Universals](#);
- September: [Office Discipline Referrals Review](#);
- October: [Check-in/Check-out Review](#);
- November: [Behavior & Trauma Intro/Behavior Scenarios](#);
- December: [Compassion Fatigue & Self-care](#)
- January: [The Brain](#);
- February: We will be working with United Way staff to learn about the architecture of the brain by playing [The Brain Architecture Game](#);
- March: [Relationships](#);
- April: ABCs (antecedent, behavior and consequence) of Behavior - Understand the role antecedents and consequences play in student behavior;
- May: Wrap-up, review, next steps, and celebration.

Mid-year STAR Assessment Window Open

Sawyer and Sunrise students have begun taking the STAR mid-year assessment ([please click here for a parent’s report explaining the purpose of STAR assessments](#)). Our academic coaches will once again be using this data to create academic intervention groups, monitor student progress, and for their support work with teaching staff.

Community Engagement

Winter PTO Meetings

The Sturgeon Bay Parent Teacher Organization (PTO) resumes its regular monthly meetings in January. Our next meeting will be held on Tuesday, January 14th at 6:30 p.m. in the Sunrise library. The February meeting is scheduled for February 11th, and the March meeting will be held on March 10th, at the same time and location as the January meeting.

Holiday Fundraising

Sawyer and Sunrise students and staff once again held fundraisers for area non-profit organizations. Sawyer staff collected donations for Clothe and Feed My People. Sunrise collected donations for the United Way. Both organizations regularly provide support for the families we serve.

Finance, Facilities and Operations

Facility Study and Referendum Preparation

Planning and preparation for a possible spring referendum continued. This work included several conference calls with EUA and Miron to review and update plans as needed. If the district moves forward and voters approve a referendum, we will then begin meeting with staff to fill in the details of the work needed to be done at each campus.

Grants and Donations Update

No new grants or donations were received in December.

Upcoming Events

- Winter STAR testing window opens January 6th
- January PTO meeting on Tuesday, January 14th at 6:30 in the Sunrise IMC
- ½ day in-service, Friday, January 17th
- Active shooter training for law enforcement at Sawyer on Saturday, February 1st and Sunday, February 2nd - Sawyer campus and Willow Drive will be closed
- Climb Theater performances, Thursday, February 6th
- February PTO meeting on Tuesday, February 11th at 6:30 in the Sunrise IMC
- Full day in-service, Friday, February 21st
- Nathan Hale author visit, Wednesday, February 26th
- 2nd trimester ends Monday, March 2nd
- 3rd trimester begins, Tuesday, March 3rd
- 2nd trimester progress reports due Wednesday, March 4th
- 2nd trimester progress reports sent home, Monday, March 9th
- March PTO meeting on Tuesday, March 10th at 6:30 in the Sunrise IMC
- Spring parent/teacher conferences Thursday, March 12 and Friday, March 13th
- ½ day for students due to parent/teacher conferences, Friday, March 13th
- Summative staff - all artifacts due in Frontline by Friday, March 20th
- ½ day in-service, Friday, March 20th
- Spring break begins, Monday, March 23rd

Board of Education Report
January, 2020
Ann Smejkal, Ph.D.
Sunset Principal
Director of Teaching and Learning



Sunset School

- School resumed on January 2 and the Sunset team conducted “Cool Tool” reviews for our school-wide expectations for “Be Safe”, “Be Helpful” and “Be Kind”
- Mid-year screenings will be conducted in 4K using PALS (Phonological Awareness Literacy Screening) and the STAR Early Literacy screener in Kindergarten. Data from these screeners is used to monitor our students' academic progress and plan for small group instruction in lagging skills.
- The Sunset Behavior team is finishing our attendance at Tier II PBIS training this Spring. This training provides us with resources to move beyond the universal level and develop a more specific approach to supporting students with challenging behaviors.
- I am happy to report that Amanda, Karlie and I passed our tests to begin having Tennessee begin as a therapy dog at Sunset School! We have sent in our registration materials and expect to begin by the end of the month. I shared a picture of Tennessee at the bottom of the report. He is tiny and so sweet - I think he will be a great match for our little ones at Sunset.

Office of Teaching and Learning.

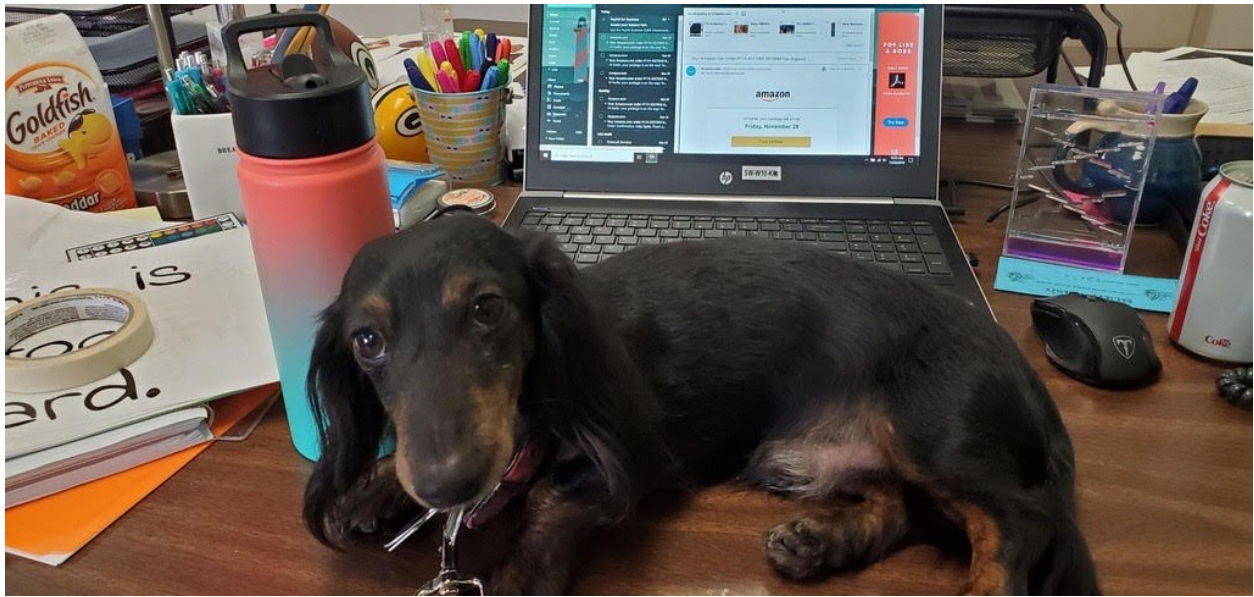
- Testing season is approaching. My District Assessment Coordinator meetings keep me informed about upcoming testing requirements. I appreciate the cooperation of our building principals and school counselors as we prepare for another season of academic testing. In addition, Mary Nickel works diligently to be sure all our student data is up to date and ready for enrollment in the various programs used to test. Gerry has assured me that he will have everything set before he leaves us. He will also be sure that Nelson is prepared for his first supporting role as Tech coordinator.
- ACCESS testing is nearly complete for our English Learner population - over 20 students now require annual assessment of their English skills. Thanks to Randy Watermolen for his continued work for the district in completing these assessments.

Community Engagement

- Mark Faust and Duke our “Reader Dog” will begin visiting the kindergarten classrooms later this month.

Finance/ Facilities and Operations

- Nothing to report this month.



Director of Pupil Services / Special Education Board Report

To: Board of Education
From: Sharon Sanderson
Re: January 15, 2020 Board Meeting

Teaching and Learning:

Increasing access to and participation in the general education curriculum

The way that students are served through special education initiatives is evolving. Over break I was catching up on some reading and came across this article, <https://www.theedadvocate.org/current-trends-in-special-education/> I thought I would take my January report to focus on a couple of key current trends in special education and Sturgeon Bay's position relative to those trends :

- Language Acquisition through Motor Planning, or LAMP, is an approach that connects neurological and motor learning in a way that makes communication easier for students with autism and related disorders. These principles are proving especially helpful for students who do not speak or have very limited verbal skills. Paired with technology, LAMP principles empower a growing student population with autism to effectively communicate and reach higher academic achievements. LAMP is present in technology – from specially made computers to learning apps. Sturgeon Bay sent all three of our speech pathologist to a 2-day training in this approach and we are gearing up to begin using it with students.
- The tools needed for academic success when it comes to students with physical disabilities and have learning disabilities, or a combination of both are progressing. Assistive technology can help any student with any number of issues. The technology can be as common as using an e-reader instead of a traditional book or as advanced as a computer that responds to the eye movements of the student as commands. It can be argued that while assistive technology certainly enhances the learning process for traditional students, it gives those in special education access to learning that would not exist without the technology. Sturgeon Bay has had a special education teacher involved yearly in attend the SLATE conference. While we could us more specialist teacher time and training for more staff, we are keeping up with the trends.
- Of course, discovering disabilities early in life is nothing new but it has become more than simply a labeling game. Sturgeon Bay was the first district in the area to offer 2 districtwide screening days. We are focused on getting student services earlier.
- Long gone I hope are the days when most special education students were placed in separate classrooms, perhaps even in completely different parts of a school. Special education students are often now sitting alongside their traditional student peers for at least part of the day. The amount of time spent in a “normal” classroom is determined by the particular disability but more special education students are in classrooms than in the past – giving them the common school experience of their classmates. Sturgeon Bay has exceeded the state's average and target for the least restricted environmental setting for the last 7 or 8 years.
- Finally is the focus on self-determination/independence and successfully post high school transitions. When special education students reach high school, they are being called upon more and more to have input into their individual learning plans and transition decisions. This is to prepare these students for more independence in adulthood. It also gives teachers more insight into the methods these students favor when it comes to learning. Instead of dictating what and how special education students should learn, student-led input helps chart the course toward academic and life skills. As you heard in December thanks Sturgeon Bay has shown leadership in the area recently. In addition, our DCSTP is well recognized in the state as providing an opportunity for a range of student to get job training. We are continuing to expand those opportunities with the new ADRC facility, NWTC options and DVR Explore program.

Community Engagement:**Increasing parent and community engagement in educational programs**

Nothing this month to report.

Finance / Facilities and Operations:**Budget development and reconsidering district accounting processes**

We will likely be experiencing some increasing cost for programming in special education this next semester. We have a complicated student at Sunrise. We have tried outside support and it has not been enough. If parents approve, we will likely offer a day program in Green Bay for the next 8-10 weeks. In addition, it looks like a student with a significant intellectual delay is transferring into third grade. The student's IEP suggests he is much lower than any other student in Sunrise and a significant amount of service will be needed. The 3rd grade special education teacher's caseload will go to 16 and it brings the number of special education students to about 200. I have included an attachment so you can see how they are distributed across the buildings and special education teachers.

Other

The monthly special education data report is attached for your review. Please feel free to call or set up an appointment with me at any time if you have questions/concerns or need more information about pupil service or special education programs.



School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

Phone: 920.746.2800 • Fax: 920.746.3888 • www.sturbay.k12.wi.us

Dan Tjernagel
Superintendent

dtjernagel@sturbay.k12.wi.us

January 15, 2020 Board of Education Meeting Superintendent Report

Prepared by Dan Tjernagel, Superintendent of Schools

Updated January 7, 2020

1. Teaching & Learning

- a. **Magic time.** While there is certainly a focus on teaching and learning throughout the school year, we are into the “magic time” when we have the longest and largely uninterrupted time of the school year going from the beginning of the New Year until spring break the last full week of March. Yes, winter can get long (especially some years) but thankfully we school and the winter sports season to get us through!

2. Community Engagement

- a. **Facility Planning Process** – As the Board has seen before and as a quick review for others, various conference calls, meetings, and tasks continue. Here is a quick recap of just the Board meeting portion of this work the past couple of months.
 - i. December 4 learning session – Key work session with EUA and Miron reps present. We had options for the Board to consider, as well as the pertinent details associated with each. This was similar to how we’ve approached operational referendum projections, related details, and can then discussion how the projections fit together.
 - ii. December 11 special learning session – This was an additional meeting with the intent of further digesting and discussing the information from December 4.
 - iii. December 18 regular board meeting – Michele Wiberg from PMA presented updated interest rate projections and other financial information the Board needed to have based upon the scope we were narrowing the process down to.
 - iv. January 8 special learning session – The Board reviewed the final scope status, as well as resolution language that would support the scope. We also discussed what Board members can and cannot do when it comes to advocating and educating, as well as ways to gets involved with informing community members. This is very similar to what we’ve done in the past during operational referendum years in early January.
 - v. January 15 regular Board meeting – This would be the meeting where we’d want to approve a resolution in order to have a question appear on the April 7, 2020 ballot.
- b. **DCEDC Board** –
 - i. On January 6, I had my orientation or onboarding session with Jim Schuessler, the soon to be departing Executive Director.
 - ii. On January 13, I’ll attend my first meeting as a newly elected member of the DCEDC Board serving a two-year term.

- c. **County Safety meeting** – On January 7, Principal Nickel, SRO Mielke, and I represented the district at a quarterly countywide safety meeting. Representatives from the four mainland districts (Washington Island was present via conference call), the Door County Sheriff’s Department, the Sturgeon Bay Police Department, and District Attorney’s office were present. We touched on topics ranging from safety and reunification training, to the new See It, Say It app, to the new Juvenile Diversion program slated to begin in summer, to SRO reports from each district’s SRO, to vaping and sexting, to having SRO’s visit driver education classes, to potential safety-related grant money, to anything we can do to educate parents regarding the myriad of problems we see dealing with technology and social media use among students—the vast majority of which starts at home, but yet the schools and law enforcement agencies find ourselves dealing with it, and more.

3. Finance, Facilities, & Operations

- a. **Facility Planning Process Update** – As you know, this has been a steady portion of our Board agendas, my reports, and the day-to-day work of the administration in recent months. This is also a critical part of this year’s strategic action plan pertaining to both the community engagement area, and this area: finance, facilities, and operations.
- b. On the **post-employment benefit** front, we continue to desire progress in utilizing the valuable feedback from gleaned from the post-employment benefit study group last fall, but further action has been on hold due to other projects. Jake Holtz had spoken with someone at the WASBO Convention October 3 & 4 who could help us move the project forward. Jake and I then had a conference call with the representatives on October 28. Jake and I shared various background pieces of information, including but not limited to the documents referenced below. Jake has been in communication with the consultants and individuals who have attended our annual compensation meetings and/or work group on the post-employment topic from last fall in order to get the group together for the first of a few meetings, which occurred December 12. The next meeting is scheduled for January 30. Andy, our consultant, is preparing agendas, talking points, etc. for the district.

As a quick review, here are items that serve as a good context leading up to this current series of meetings:

- i. Fall 2018 Post-employment benefit study group take-a-ways
- ii. Existing models, such as the Wausau model
- iii. Aspects of ideas or proposals drafted by current professional staff members
 - 1. Fall 2018 – BB plan
 - 2. Spring 2019 – AP plan
- iv. Other priorities pertaining to compensation and future planning as deemed appropriate by the Board of Education.
- c. **Annual Education Convention** – I chose to list the annual convention in Milwaukee here, although it will have a combination of breakout sessions, keynotes, and networking opportunities that will touch on teaching and learning, community engagement, and our finance, facilities, and operations work. The conference runs from January 21-24, 2020.

4. Additional Items and/or Updates